

**MANDATORY FORM FOR EVERY EVICTION STARTING JUNE, 2021**

Property Name: \_\_\_\_\_

Property address: \_\_\_\_\_ Unit number: \_\_\_\_\_

Resident(s) name: \_\_\_\_\_

**I. NEW COURT RULES -**

1. Have you SOUGHT rental assistance on behalf of this resident:          \_\_\_ yes \_\_\_ no
2. Have you entered an agreement releasing your claims (e.g. waiving rent or fees, delay case, vacate judgment) against the tenant in exchange for you to get the rental assistance? \_\_\_ yes \_\_\_ no
  - a. If you have entered an agreement in exchange for getting the money, please confirm that you are complying with the agreement: \_\_\_ , yes confirm
  - b. If you agreed to waive any amounts owed to get rental assistance, please confirm that you are not seeking a judgment for that amount or claim that was waived and you have deleted or credited the amounts released in the Resident’s ledger. \_\_\_ , yes confirm
  - c. If you agreed to postpone the eviction, confirm that time has now expired: \_\_\_ , yes confirm
3. Have you RECEIVED rental assistance for this resident (at any time):          \_\_\_ yes \_\_\_ no  
 If you have RECEIVED rental assistance for this resident, how much have you RECEIVED \$ \_\_\_\_\_. (make sure to apply to Resident’s ledger).
4. Since 3/2020, have you obtained a prior eviction judgment against this resident? \_\_\_ yes \_\_\_ no
  - a. If so, you need to make sure the amounts awarded in the prior judgment are not sought in the current action and if amounts were paid, please request Satisfaction of Judgment.

**II. CENTER FOR DISEASE CONTROL ORDER** – On September 4, 2020, the U.S. Centers for Disease Control published a nationwide residential eviction moratorium for non-payment of rent cases. There are significant penalties, including monetary penalties and jail time, if you violate the CDC Order.

The Property manager attests (check one): \_\_\_ I **HAVE NOT** received a CDC declaration from the resident  
    \_\_\_ I **HAVE** received a CDC declaration from the resident

I wish to (check one): \_\_\_ Serve notice;   \_\_\_ File Eviction Action;   \_\_\_ File writ to be executed

**III. CARES Act** - The federal C.A.R.E.S. Act prohibits certain landlords from filing evictions for non-payment of rent, from charging late fees and from serving “notices to vacate” between 3/27/20 and 7/25/20. If you are covered, you also should use a 30-day non-payment notice now. If you do not know if CARES applied to your property, see the CARES information sheet and contact your lender.

Is your property currently covered by CARES Act? \_\_\_ yes \_\_\_ no  
 Was your property covered by CARES Act between 3/27/20 and 7/25/20? \_\_\_ yes \_\_\_ no

**NEW** - If you are CARES, is your mortgage currently in forbearance: \_\_\_ yes \_\_\_ no  
 If you are in forbearance, there are restrictions on your rights. Please contact our office.

**By signing below, I am confirming that TO THE BEST OF MY KNOWLEDGE the foregoing information is true and accurate.**

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Signature: \_\_\_\_\_

