

# ***GoArmyEd - The Army's Virtual Gateway to Education – Anytime, Anywhere***



## **GoArmyEd Non-LOI School Call**

**28 February 2018**

**1:00 pm-2:30 pm EST**

## **Subject Matter Experts**

- Headquarters Army Continuing Education System (HQ ACES)
- IBM, Army Technology Integrator
- Servicemembers Opportunity Colleges (SOC) GoArmyEd Team



**GO ARMY ED**

# Call Access Information

Wednesday, 28 February 2018  
1:00 PM to 2:30 PM eastern time

Dial-In – 1-888-989-4345  
Participant passcode: 3480289

**Please Note:** There are 250 phone lines available (first come – first serve). If you are unable to dial in, a replay of the call will be available approximately 1 hour after the call ends.

Replay 1-866-501-5087  
Passcode: 68297  
(Playback available until 28 March 2018)

# GoArmyEd Introductions

## Headquarters Army Continuing Education System (HQ ACES)

- **Dr. Pamela Raymer**, Chief HQ ACES
- **Steve Clair**, Deputy Chief/Programs and Services Branch Chief, HQ ACES
- **Ron Ortiz**, GoArmyEd Systems Branch Chief, HQ ACES
- **Trent Stanfield**, Finance Branch Chief/Budget Officer, HQ ACES
- **Ela Karczewska**, GoArmyEd COR / Program Analyst, HQ ACES
- **Gary Remington**, SOC/Postsecondary Program Manager, HQ ACES
- **Mark Mazarella**, Tuition Assistance Policy Program Manager, HQ ACES
- **Bree Charlot**, Counseling Program Manager, HQ ACES
- **Jason Bise**, Education Services Specialist, GoArmyEd Branch, HQ ACES
- **Russ Mott**, Education Services Specialist, GoArmyEd Branch, HQ ACES
- **Jennifer Kucan**, Education Services Specialist, GoArmyEd Branch, HQ ACES
- **Irina Rader**, APT/Academic Testing Program Manager, HQ ACES
- **Jacqueline Smith**, Education Services Specialist, HQ IMCOM ACES
- **Ken Hardy**, Chief, Education Services Branch, National Guard



# IBM Introductions

## IBM Team

- **Christina Milne** - Sustain Program Manager
- **Ruth Perez** - Degree Management Specialist, IBM
- **Diana Duparl** - Degree Management Specialist, IBM



# GoArmyEd Introductions

## Servicemembers Opportunity Colleges (SOC) GoArmyEd Team

- **Stephanie Kahne**, SOC GoArmyEd Lead
- **Brianna Tringale, Patricia Taylor & Susan Wolozyn**, SOC GoArmyEd Liaisons
- **Su-Mei Hedges**, Program & Systems Analyst

Webpage: [www.goSOCed.org](http://www.goSOCed.org)

Contact Phone number: 1-800-892-7205



# HQ ACES Information

- **Welcome** from Dr. Raymer, Chief HRC ACES
- **Finance Team**-Mr. Trent Stanfield
  - Apply TA funds first then other funds (FA, Grants, Scholarships)
  - Cost Verification
- **GoArmyEd Team**-Mr. Gary Remington
  - Update
- **Policy Programs and Incentives**-Mr. Mark Mazarella
  - AMEDD, Teacher Certification
- **VIA Annual Assessment**-Ms. Ela Karczewska

## Army TA Policy-Mr. Mark Mazarella

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### Special Programs

- Teacher Certification
- In-Service Medical Recruiting Program Prerequisites
  - Inter-service Physician Assistance Program (IPAP)
  - Army Enlisted Commissioning Program (AECPP)

## Teacher Certification

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- Allows Soldiers to use TA for coursework leading to initial teacher certification / licensure for one state, regardless of degree(s) previously earned
- Provides Soldiers who already possess a master's degree up to 18 SHs of TA for professional education courses
- Does not apply to the following:
  - Content / subject area courses (Math, English, Social Science, etc.)
  - Courses to maintain teacher certification / licensure
  - Courses to obtain an endorsement, specialized certification (e.g., principal / administration, counseling, curriculum, reading specialist, etc.)
- Courses to obtain a second masters degree
- Courses for any teacher certification / licensure required examinations



## AMEDDD Accessions Program Pre-requisites

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- Applies to Army Medical Department (AMEDDD) in-service recruitment programs.
  - Inter-service Physicians Assistant Program
  - Army Enlisted Commissioning Program
- Soldier must provide documentation from school or AMEDDD Program Manager listing specific prerequisite classes required based on review of Soldier's prior education
- School / AMEDDD memorandum serves as degree plan
- If Soldier already has bachelor's or master's degree, submit as CRM case to HQ ACES
- \*If Soldier does not have bachelor's or master's, enroll Soldier in degree plan that includes required classes

\*GoArmyED change in Jan 17 allows Soldiers to select AMEDDD program pre-requisite degree plan in VIA

## Inter-service Physician Assistant Program

- Allows Soldiers to use TA for up to 60 SHs of undergraduate prerequisites required to apply for fully funded, fulltime, masters degree in Physician Assistant studies leading to appointment as an Army medical officer. Graduates earn a masters degree from the University of Nebraska and receive a commission as a first lieutenant in the Army Medical Specialist Corps.
- Minimum 60 Semester Hours (SH) of college course work:
  - 30 SH can be any classes or credit for military training (ex. JST transcripts)
  - 30 SH must be in residence (classroom or online) w/ course grade of C or better:
    - 6 hours of English (3 SH writing/composition) CLEP is authorized
    - 6 hours of humanities (gov't, history, foreign language, art, social science and religion)
    - 3 hours of Psychology (any type)
    - 6 hours of Chemistry (general or higher) Intro to Chemistry will not count
    - 3 hours of Human Anatomy (can be a combined A&P class)
    - 3 hours of Human Physiology (can be a combined A&P class)
    - 3 hours of College Algebra or higher math
    - + Medical Terminology course
- SAT required within 5 years of application with a minimum score of 450 in reading and math & cumulative score of 1000 is required in the reading and math sections
- A minimum GPA of 2.85 is required in all sciences with and minimum cumulative GPA of 2.65

# HQ ACES Information

## AMEDD Enlisted Commissioning Program (AECPP)

- Allows Soldiers to use TA for undergraduate (lower division) prerequisites required to apply for fully funded, fulltime, on-duty 2-year program to complete BSN at school of choice
- Degree plan is based on school's review of Soldier's transcript(s), and TA is authorized to complete lower division prerequisite courses for entry into final two years of a BSN program
- Upon completion of lower division prerequisites, eligible Soldiers can apply for AECPP to complete BSN at school of choice. AECPP participants continue to receive full enlisted pay and allowances. Soldier may not use TA, GI Bill, or student loans or grants while in program
- AECPP eligible institutions must:
  - Be located within 100 mile radius of a military medical treatment facility
  - Be accredited by ACEN or CCNE
  - Charge in-state tuition rates and must waive T&F exceeding \$9000/year
  - Offer all classes in residence (no on-line)
  - Have first-time NCLEX pass rate of 90% or higher
  - Provide Soldier an unconditional letter of acceptance
  - Teach classes in English only
- Soldier eligibility for AECPP:
  - Have GT score of at least 110
  - Be able to complete BSN w/in 24 consecutive months
  - Maintain full-time student status throughout AECPP program
  - Maintain at least 2.5 GPA throughout AECPP program
  - Maintain minimum cumulative GPA of 3.0 for all postsecondary coursework previously completed





The Army's Virtual Gateway to Education – Anytime, Anywhere

VIA – Annual Assessment

1 January 2017 - 31 December 2017

Ms. Ela Karczewska

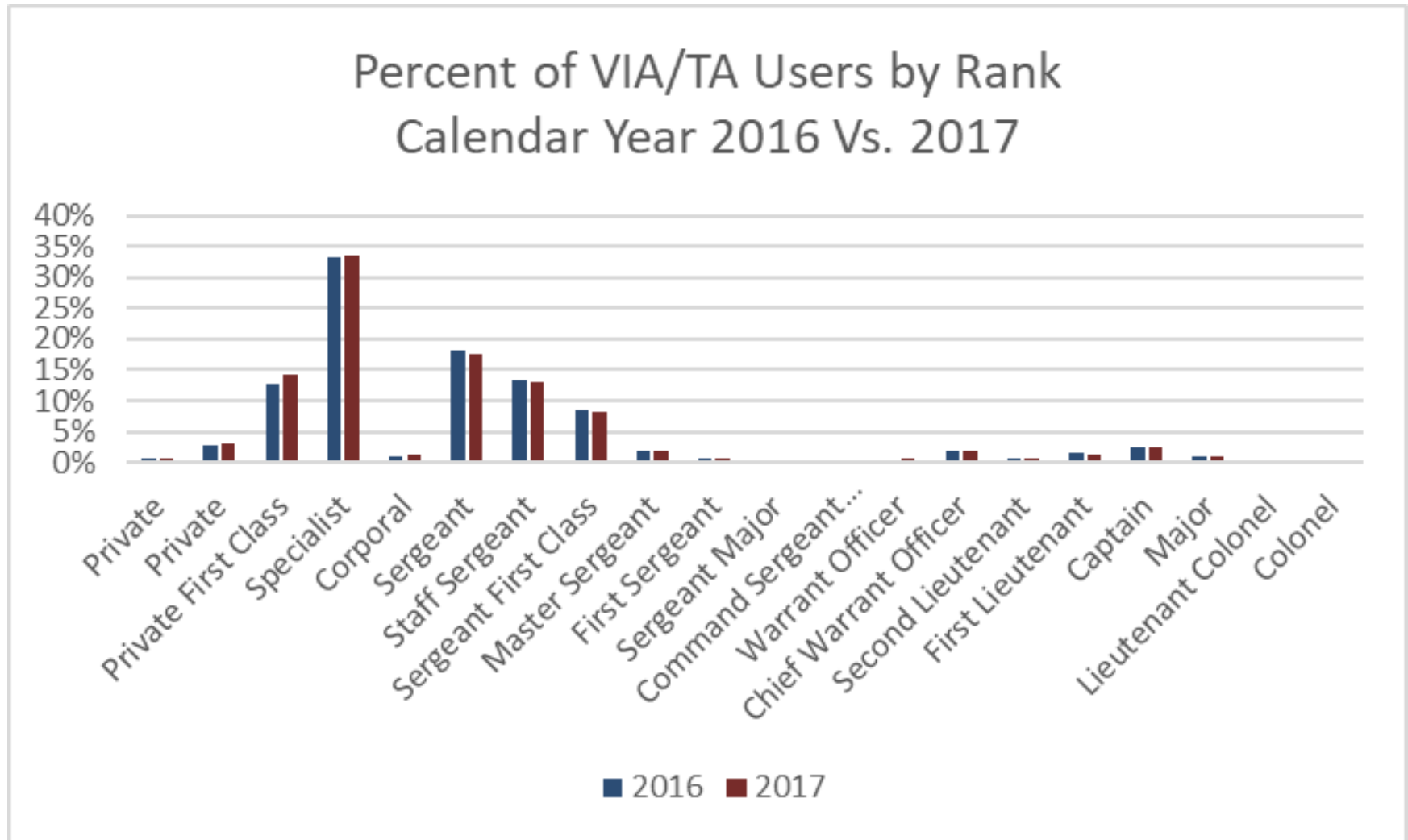


**GO ARMY ED**

# 109K - Unique VIA Users from January 2017 – December 2017

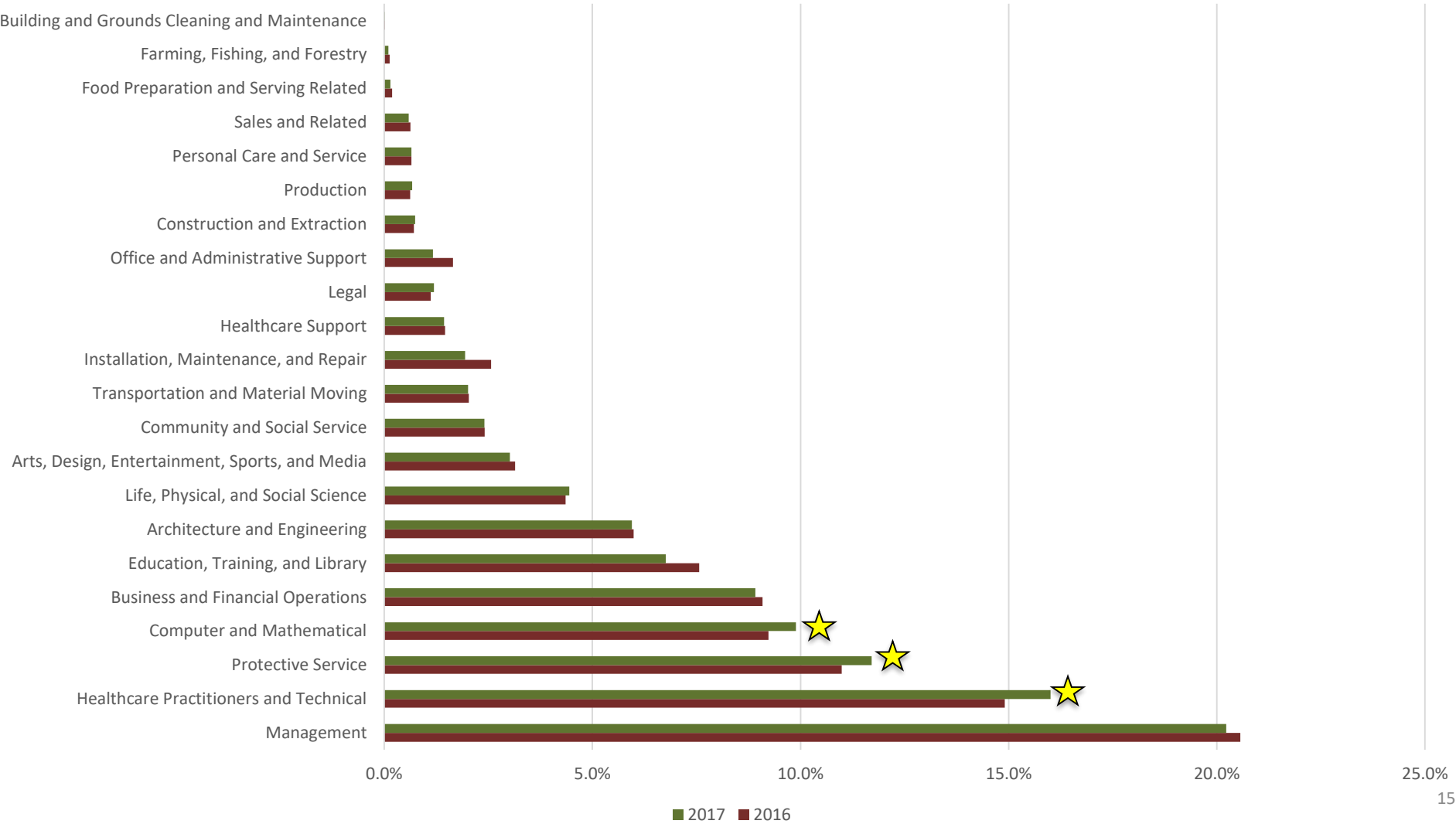


# 91% Of VIA Users have Rank of SFC and Below in 2017 Vs. 90% in 2016



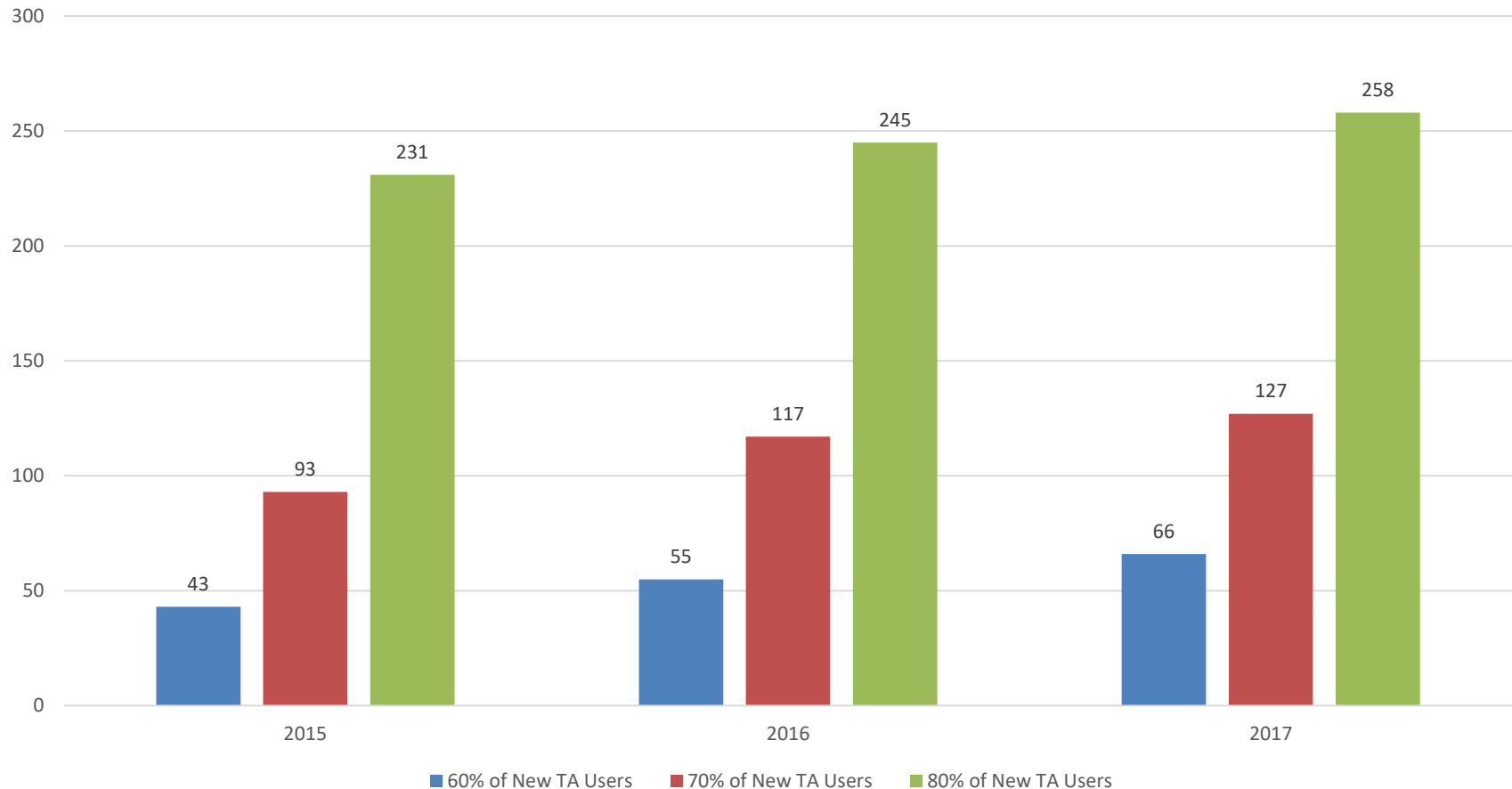
# Career Family Goals Selected by VIA Users 2016 Vs. 2017

Career Families Selected by VIA Users 2016 vs. 2017



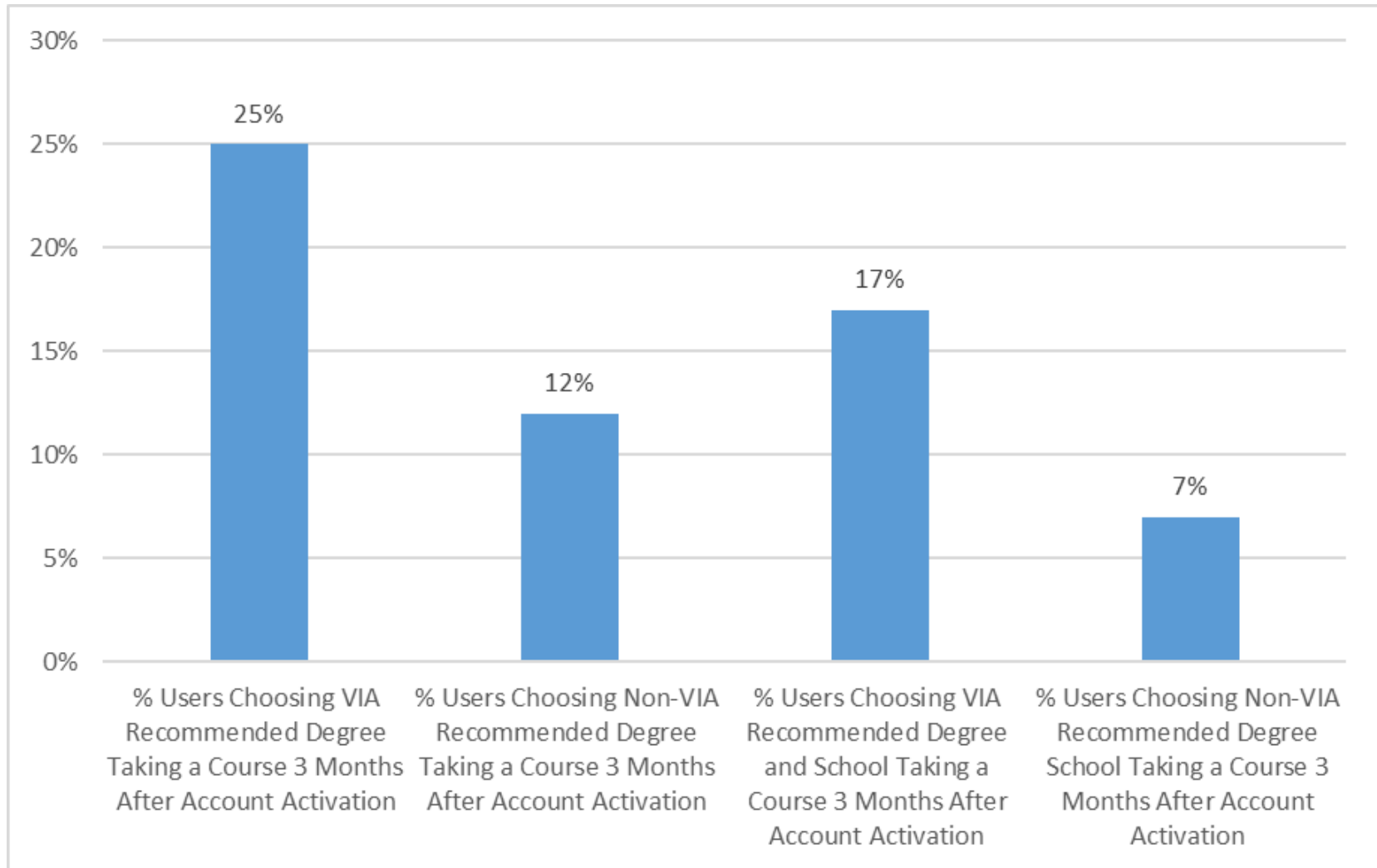
# Continued Increase in Distribution of Schools Selected by New Account Activators (Pre and Post-VIA)

Count of Schools Attended by New TA Users





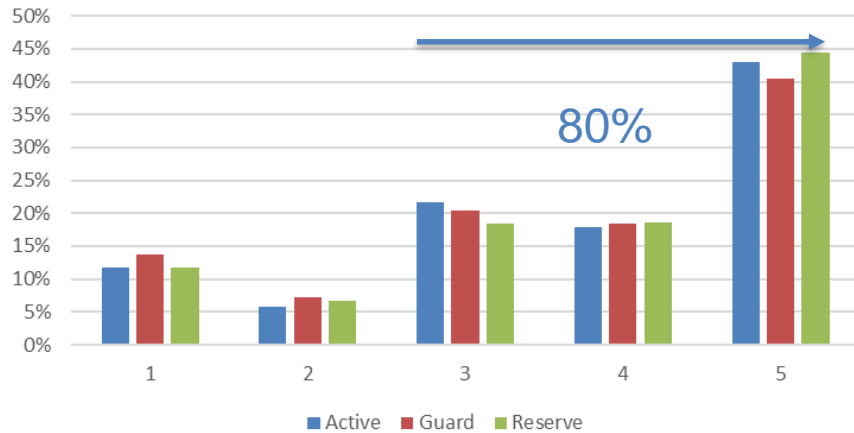
# Students Choosing VIA Recommended Degrees and Schools Register for a First TA-Funded Class at more than **2X** the Rate of Students Selecting Non-VIA Recommended Degrees and Schools



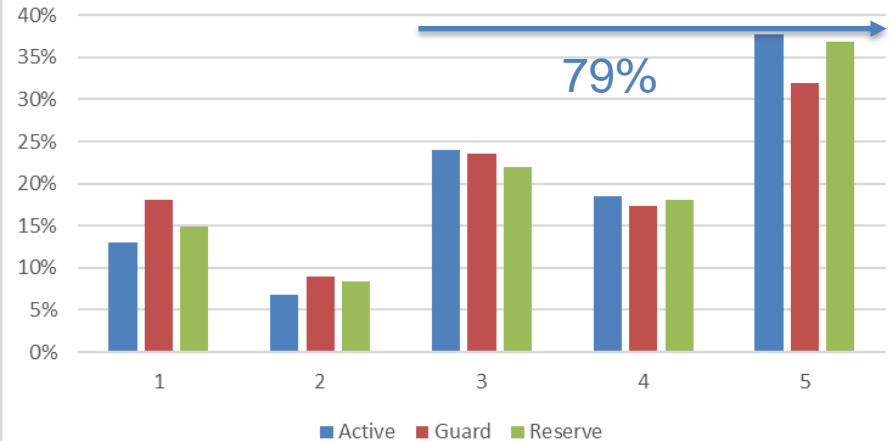
# 2017 Distribution of VIA Satisfaction Scores by Question & Component

1=Strongly Disagree / 5 = Strongly Agree, 102,000 respondents

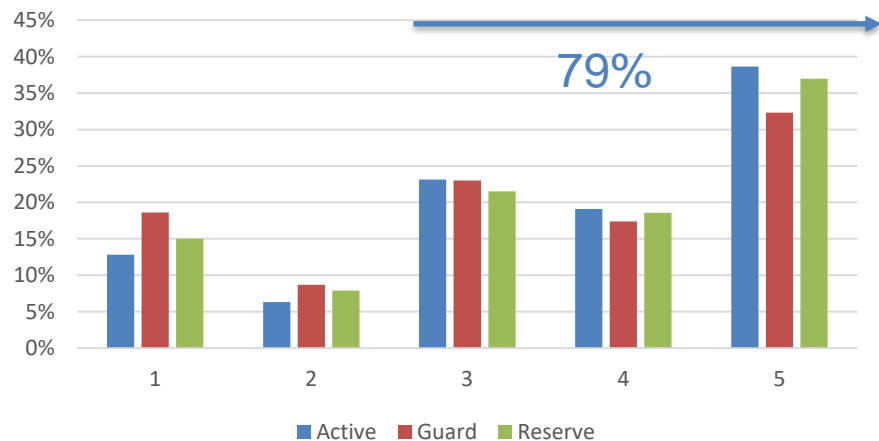
VIA Easy to Use



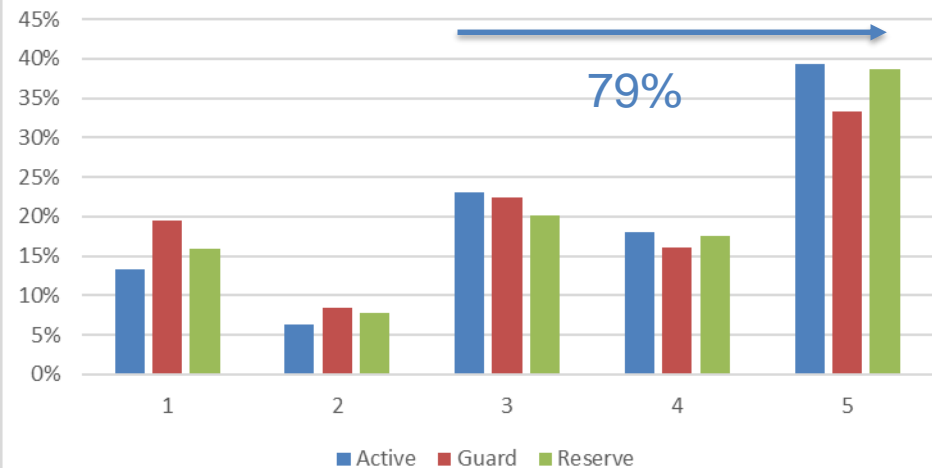
VIA Helped Identify Career Goal



VIA Helped Identify Degree Goal



VIA Helped Identify School



# IBM Information

- Non-LOI/Group Vendor Release Changes
  - Group Standard Form (SF) 182
  - United States Army Cadet Command (USACC) Schools
  - Student Record Update
  - Degree Program Management (DPM) Tool
- Personally Identifiable Information (PII) Reminder
- School Logo
- Degree Program Management (DPM) Training Materials

# Non-LOI/Vendor Release Changes

## Group SF 182-Christina Milne, Ruth Perez

Schools and Vendors will now have view only access to the Group SF 182 Management Page.

**School Resources**

- [Army Civilian Invoice...](#) ⓘ
- [Army Civilian Invoice History...](#)
- [DoD Refund Report...](#)
- [HQDA G-3/5/7 Terms and Agreement](#)
- [Group SF 182 \(Vendor View\)...](#) ⓘ
- [Manage SF 182...](#) ⓘ
- [Reference Documents](#) ⓘ
- [Registration Report](#)
- [Training](#) ⓘ

**Manage Group SF 182**

Please enter search criteria and select "Search"

**Find an Existing Value**

**Search Criteria**

TNG:	begins with	<input type="text"/>
Course ID:	begins with	<input type="text"/>
Start Date:	=	<input type="text"/> ⓘ
Fund Type:	begins with	<input type="text"/> ⓘ
G-3/5/7	begins with	<input type="text"/>
C	with	<input type="text"/> ⓘ

# Non-LOI/Vendor Release Changes

## USACC Schools-Christina Milne, Ruth Perez

School Course Admins will be able to view the status of where the Cadet Payment Request (CPR) is in the invoicing process in the **Payment Information** box on the CPR page.

▶ APPROVAL SECTION ?

PAYMENT INFORMATION ?

**CPR Invoice DC14X201711A at DC14 sent on 11/01/2017 waiting on G8 Pre Approval.**

Return to Search

# Non-LOI/Vendor Release Changes

## Student Record Updates-Christina Milne, Ruth Perez

New Fields are being added to the **Education** Tab of the Student's Record to support more Degree Level data, to include Semester Hour Counts Used

### Current

Student Information	
Currently Enrolled in a Course?	Yes
On Hold?	No
Note: The placement and removal of holds will occur within 24 hours (EST). ACES requested holds (ACR) are real-time.	
Common Application Submitted?	Yes
Common Application Submitted Date :	1/14/2016
State of Residency :	Texas
Home School :	Central Texas College
Data Source :	Provided by School
Generic Degree Name/CIP :	Web Page, Digital/Multimedia and Information Resources Design
School Specific Degree Name :	Certificate of Completion - Web Technologies (CC - CSW17)
Degree Level :	Certificate
Expected Graduation Term :	Not Currently Projected

### New

Common Application Submitted?	Yes
Common Application Submitted Date :	10/17/2011
State of Residency :	Florida
Current Home School :	Home School Not Set
Data Source :	Not Available
Current Generic Degree Name/CIP :	Not Available
Expected Graduation Term :	Not Currently Projected
Highest Degree Earned Name :	BS - Liberal Arts (BS-LA)
Highest Degree Level Name :	Bachelor's
School Name of Degree Earned :	Excelsior College
Confer Date :	6/15/2012
Undergraduate TA Semester Hours Used :	63 of 130
Graduate TA Semester Hours Used :	1 of 39
Certificate TA Semester Hours Used :	0 of 21



# Non-LOI/Vendor Release Changes

## Degree Program Management (DPM) Tool- Christina Milne, Ruth Perez

Some schools were receiving errors when entering in required fields, this has been corrected in this release

### Academic Plan Details:

Degree Title

Long Description

Effective Date: 10/12/2017 Status: Inactive [Activate Degree Program](#)  
[Delete Degree Plan](#)  
\*Degree Level: Associate's  
\*Degree Specialty: AD All Other Associate Degrees  
\*Degree Title: AA - BB  
\*Description: General Studies Example: AA-Gen Stud/Lib Arts (AA-GSLA)  
\*Long Description: steven test

### Degree Locations:

Only Classroom

Only Online

Combination of Classroom & Online

☐ Only Classroom ☐ Only Online ☒ Combination of Classroom & Online

### Admissions Criteria Grid:

Admission Criteria Type

Minimum Value

\*Admissions Criteria: Competitive

Admissions Criteria				
		First	1 of 1	Last
	Admissions Criteria Type	Minimum Value		
1	GMAT - Grad	3.00	+	-

# PII Reminder-Christina Milne, Ruth Perez

PII Tip of the Day is back on the Message Center for all users

## Tip of the Day



### Protecting your Personally Identifiable Information (PII)

Each year there are significant financial and personal privacy losses due to identity theft and fraud. Personally Identifiable Information (PII) is any unique identifier to an individual to include, but not limited to: social security number (SSN), date of birth, place of birth, mother's maiden name, and biometric records.

**Please ensure you do NOT include any PII (including last four of SSN) when uploading documents in GoArmyEd through eFile, helpdesk cases, and uploading attachments.**

Protecting PII is everyone's job; PII is not everyone's business.

**Note:** If a full name is used with other information like rank, phone number, email, and/or school, among other data, it can help a hacker and be used in a malicious way.

Remind students as well as yourself to use GoArmyEd ID in cases, eFile documents and other uploaded items in the system and remove PII.





# School Logo Reminder-Christina Milne, Ruth Perez

School Point Of Contacts (POC) can upload a school logo image using the school profile page. By uploading your school's logo, you are providing the U.S. Army authorization to display this logo on the GoArmyEd public page. IBM will review and approve the logo you upload to validate that it conforms to the specifications listed below before your logo will be displayed on the GoArmyEd public page.

## Required Specifications:

- File type of .PNG or .GIF
- Grayscale format
- Maximum size of 120 pixels in width by 100 pixels in height
- Minimum size of 60 pixels in width by 60 pixels in height
- Transparent background

School Data Points of Contact SDN Data School Logo

### Update School Logo

School/Vendor:

School Name:

You may use this page to upload your school or vendor's logo for display on the GoArmyEd public page. Supported file types include .PNG and .GIF. Images must be no larger than 120 pixels in width and 100 pixels in height and must be in grayscale (rather than color) for the file to be approved.

For best visual representation, ensure the logo is centered in the 120 px by 100 px area, minimum of 60 px in width and 60 px in height on a transparent background.

Note: By uploading your school's logo, you are providing the U.S. Army authorization to display this logo on the GoArmyEd public page.

**Add/Update Logo**

Select the link below to follow the steps to ensure the logo you upload conforms to the specifications to appear correctly on the GoArmyEd public page.

[https://www.goarmyed.com/docs/pdf/239\\_QR\\_POCs\\_School\\_Logo\\_Upload.pdf](https://www.goarmyed.com/docs/pdf/239_QR_POCs_School_Logo_Upload.pdf)

# DPM Tool Training Materials-Christina Milne, Ruth Perez

As a reminder, there are several training materials and technical specifications about the Degree Program Management tool available from the **GoArmyEd Reference Documents** page:

## Degree Program Management Tool Overview and FAQs:

- [https://www.goarmyed.com/docs/pdf/219\\_QR\\_DPM\\_Tool\\_and\\_FAQ.pdf](https://www.goarmyed.com/docs/pdf/219_QR_DPM_Tool_and_FAQ.pdf)

## Adding and Modifying Degree Information in GoArmyEd:

- [https://www.goarmyed.com/docs/pdf/217a\\_VIA\\_Degree\\_Program\\_Management\\_Overview\\_Part\\_1\\_Modules\\_1-4.pdf](https://www.goarmyed.com/docs/pdf/217a_VIA_Degree_Program_Management_Overview_Part_1_Modules_1-4.pdf)
- [https://www.goarmyed.com/docs/pdf/217b\\_VIA\\_Degree\\_Program\\_Management\\_Overview\\_Part\\_2\\_Modules\\_5-7.pdf](https://www.goarmyed.com/docs/pdf/217b_VIA_Degree_Program_Management_Overview_Part_2_Modules_5-7.pdf)

## Technical Specifications – Uploading Degree Program Data:

- [https://www.goarmyed.com/docs/pdf/Degree\\_File\\_Upload\\_Instructions.pdf](https://www.goarmyed.com/docs/pdf/Degree_File_Upload_Instructions.pdf)

# SOC Information

- GoArmyEd School Process
- Degrees entered into Degree Program Management (DPM) tool are visible in VIA
- Point of Contact (POC) Changes



## GoArmyEd School Process-Stephanie Kahne

TA Request

- Receive TA Request

TA Request

- Approve TA Request

Invoice

- Quarterly TA processing

Grades

- Post Grades within 14 days of Class end date

Graduation

- When Soldier graduates Report Graduation

# PII Reminder for CRM Cases-Stephanie Kahne

## **Reminder:**

IBM discussed PII earlier but this is a reminder to redact PII information from documents attached to CRM cases or when uploading to eFile,


This includes full social, partial social or Date of Birth (DOB).

There has been an increase of PII being submitted through CRM and eFile.

# Degrees Entered into the DPM tool are Visible in VIA - Patricia Taylor

- Many Non-LOI schools have not uploaded their schools' degrees into the DPM tool. Active degrees uploaded in the DPM tool are visible to students in VIA for selection.
- If a degree is not uploaded and activated by the school in the DPM tool, the Soldier will need to manually enter the degree in VIA, which often leads to errors.
- Please refer to Slide 16 to view the multiple DPM training resources. You can view these resources by selecting the green question mark icon located the top of the page. Then select the **“Reference Documents (Training Materials)”** link.

# Degrees Entered into the DPM tool are Visible in VIA (continued)

**Degree Program Management** 


**Academic Plan Details** Find | View All First 1 of 1 Last

School: SUW Shepherd University - WV\*\*

Academic Plan: 0000235143


Effective Date: 10/01/2016 Status: **Active** [Inactivate Degree Program](#)







\*Degree Level: Bachelor's

\*Degree Specialty: BZ  All Other Bachelor's Degrees

\*Degree Title: RBA

\*Description: Regents BA Example: AA-Gen Stud/Lib Arts (AA-GSLA)

\*Long Description:  Regents Bachelor of Arts (RBA)  
Example: Associate of Arts in General Studies and Liberal Arts (AA-GSLA)

<input type="checkbox"/>		<a href="#">English Language and Literature, General</a>	(multiple schools)	B		
<input type="checkbox"/>		<a href="#">Regents Bachelor of Arts (RBA)</a>	Shepherd University - WV**	B		

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# Degrees Entered into the DPM tool are Visible in VIA (continued)

**NOTE:** Please ensure that your school does not activate degrees manually entered by Soldiers. Degrees entered by students have a numerical degree title.

## Search Results

View All							First 1-11 of 11 Last	
School	Academic Plan	Degree Level	Degree Title	Description	Long Description	Status		
<a href="#">SUW</a>	<a href="#">0000127359</a>	<a href="#">Bachelor's</a>	<a href="#">1831793608</a>	<a href="#">Political Science and Governme</a>	<a href="#">Bachelor's Degree in Political Science</a>	<a href="#">Inactive</a>		
<a href="#">SUW</a>	<a href="#">0000183236</a>	<a href="#">Bachelor's</a>	<a href="#">1580671116</a>	<a href="#">Social Work, Other</a>	<a href="#">Social Work</a>	<a href="#">Inactive</a>		
<a href="#">SUW</a>	<a href="#">0000200634</a>	<a href="#">Bachelor's</a>	<a href="#">1629820377</a>	<a href="#">American History (United Stat</a>	<a href="#">History/Civil War Studies</a>	<a href="#">Inactive</a>		
<a href="#">SUW</a>	<a href="#">0000203080</a>	<a href="#">Certificate</a>	<a href="#">024288187</a>	<a href="#">Human Resources Management/Per</a>	<a href="#">Business Management</a>	<a href="#">Inactive</a>		
<a href="#">SUW</a>	<a href="#">0000235143</a>	<a href="#">Bachelor's</a>	<a href="#">RBA</a>	<a href="#">Regents BA</a>	<a href="#">Regents Bachelor of Arts (RBA)</a>	<a href="#">Active</a>		
<a href="#">SUW</a>	<a href="#">0000235152</a>	<a href="#">Bachelor's</a>	<a href="#">BSN</a>	<a href="#">BS in Nursing</a>	<a href="#">Bachelor of Science in Nursing (BSN)</a>	<a href="#">Active</a>		

**Manually entered by Student**





# Point of Contact Changes-Susan Wolozyn

Making changes to any of your school's POC information is done by the Primary Point of Contact (PPOC) using links under the School User Administration menu.

- Ensure your school's PPOC is always up to date in GoArmyEd.
- Update PPOC information using the **"Points of Contact (POC) Management"** link

The screenshot displays the GoArmyEd user interface. On the left, the 'Student Management' section includes search criteria (User ID/EmplID, Last Name, SSN/EIN) and a 'Retrieve Student Record' button. Below this is an 'Advanced Search' section with a 'Display' dropdown set to '10' and a message 'No Search results found.' At the bottom left is the 'Helpdesk Information' section with a link to 'Create/Track Helpdesk Cases'. On the right, the 'Message Center' shows 'No current alerts' and a link to 'GoArmyEd Tip of the Day Archive'. Below that is the 'Invoice Action' section with a message about Army Civilian classes. The 'School User Administration' section is highlighted, containing a list of links: 'School User Management', 'School Profile Management..', 'Points of Contact (POC) Management', and 'Create JST POC'. A red arrow points to the 'Points of Contact (POC) Management' link.

# Point of Contact Changes (continued)

If you are the current PPOC, you have the ability to make another user the PPOC (see the **“Designate New Primary POC”** link), which will deactivate your PPOC account.

**POC Management**

To create a new user, click on the [School User Management](#) link on your homepage. You are allowed up to 2 alternate POCs and up to 3 GPC POCs. This page allows the Primary POC to designate a new Primary POC. Please note: Once a new Primary POC is designated, the current Primary POC's account will be deactivated and they will no longer have access to GoArmyEd.

Assigned Alternate User(s):

No Assigned Alternate POC(s)

Assigned GPC POC(s):

Name	Email
[Redacted]	@eau.com
[Redacted]	eau.com
[Redacted]	@eau.com

Assigned Army Civilian GPC POC(s):

Name	Email
[Redacted]	40@eau.com
[Redacted]	_2164431@eau.com

Assigned USACC GPC POC(s):

Name	Email
[Redacted]	2164431@eau.com

Add USACC GPC POCs...

[USACC GPC POC Refresh](#)

Assign POC

Existing College User(s):

☐ Alternate

☐ GPC POC

☐ Army Civilian GPC POC

[Submit](#)

[Designate New Primary POC](#)

If your PPOC account is inactive, or if your school's currently designated PPOC has left, you (or someone on your staff) will need to open a CRM case to request a PPOC change to the new PPOC.

# Point of Contact Changes (continued)

Making other POC updates using the **POC Management** page:

- Designate up to 2 Alternate (Secondary) POCs
- Designate up to 3 GPC POCs

**POC Management**

To create a new user, click on the [School User Management](#) link on your homepage. You are allowed up to 2 alternate POCs and up to 3 GPC POCs. This page allows the Primary POC to designate a new Primary POC. Please note: Once a new Primary POC is designated, the current Primary POC's account will be deactivated and they will no longer have access to GoArmyEd.

Assigned Alternate User(s):

No Assigned Alternate POC(s)

Assigned GPC POC(s):

Name	Email
	1532303@eau.com
	529747@eau.com
	1660023@eau.com

Assigned Army Civilian GPC POC(s):

Name	Email
	@eau.com
	164431@eau.com

Assigned USACC GPC POC(s):

Name	Email
	164431@eau.com

[Add USACC GPC POCs...](#)

[USACC GPC POC Refresh](#)

**Assign POC**

Existing College User(s):

☐ Alternate

☐ GPC POC

☐ Army Civilian GPC POC

[Submit](#)

Designate New Primary POC

Existing College User(s):

- @eau.com (Inactive)
- u.com (Inactive)
- 0@eau.com (Inactive)
- om (Inactive)
- u.com (Inactive)
- @eau.com (Inactive)
- u.com (Active)
- u.com (Active)
- 2164431@eau.com (Active)

# Point of Contact Changes (continued)

Make attribute/role updates, activate and deactivate accounts, and add new users using the **“School User Management”** link from the School User Administration

**Student Management**

To search for a student, the following options are available. Enter 1) User ID/EmpID; 2) Last Name; 3) Social Security Number/Employee Identification Number (SSN/EIN); 4) Last Name and last 4 values of the SSN/EIN.

User ID/EmpID:

Last Name:

SSN/EIN:

[Retrieve Student Record](#)

[Advanced Search](#)

Display  Records

No Search results found.

**Message Center**

No current alerts.

[GoArmyEd Tip of the Day Archive](#)

**Invoice Action**

You do not have Army Civilian classes available for invoicing at this time.

**School User Administration**

- [School User Management](#)
- [School Profile Management](#)
- [Points of Contact \(POC\) Management](#)
- [Create JST POC](#)

**School Users for College of New Jersey (The)**

Last Name	First Name	Login Name	Email	Additional Responsibility	Activate/Deactivate	Update Account	Account Status
				School Course Admin, School Invoice Admin	Activate?	Update User?	Inactive
				School Invoice Admin	Activate?	Update User?	Inactive
				School Course Admin	Activate?	Update User?	Inactive
				School Course Admin	Activate?	Update User?	Inactive
				School Invoice Admin	Activate?	Update User?	Inactive
				School Course Admin, School Invoice Admin	Activate?	Update User?	Inactive
				School Invoice Admin	Deactivate?	Update User?	Active
				School Course Admin	Deactivate?	Update User?	Active
				School Course Admin, School Invoice Admin, Primary POC	Deactivate?	Update User?	Active

[Add New User](#)

[Edit Users in POC Management](#)

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Step-by-Step Instructions

Non-LOI School - Administering New User Access to GoArmyEd at Your School

The Step-by-step Instruction explains how to add a school user to your school user list; update a school user's information or role; and activate or deactivate a user. All school staff must request access to GoArmyEd through the school's Primary Point of Contact (POC).

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# Submitted Questions from School

**Question:** We report graduation about 5 weeks after the end of the semester. When I went to report graduation, the students had been removed from GoArmyEd. How do we report graduation in cases like this?

**Answer:** When a Soldier is in "Inactive" status, our system automatically moves the Soldier to Home School Not Set (HSNS) status; however, Non-LOI school have the option to create a CRM case so IBM could report the graduation on the back end. We would need the Soldier's emplid, name of the degree completed, graduation GPA, conferred date, and whether or not the Soldier graduated with honors.

# Open Questions from Callers

At this time, we will open the line for questions.



# Non-LOI School Call Reminders

- Slides and recording of this call will be available to schools in the GoArmyEd Message Center as well as the SOC Knowledge Base.
- Next Non-LOI School call will be in May 2018
- Replay Information for this call
  - 1-866-501-5087
  - Passcode: 68297
  - (Playback available until 28 March 2018)

