**Profile**

Please provide the following current information:

* Work Phone Number:
* Personal Phone Number:
* Work e-mail address:
* Personal e-mail address:
* Is it your intention to take

[ ] NCPACE Classes (Navy College Program for Afloat College Education)

[ ] Regular classes utilizing TA Funds

**Goals**

Please, briefly explain how you decided on your educational goals.

How does pursuing education contribute to your goals (professional, personal, academic)? Be specific (i.e. Navy career goal, career field after the Navy, or undecided).

* Short-term (0-6mo) goals:
* Long-term (7mos and longer) goals:

**Academic History**

Describe your previous education history. Create an approximate timeline list of any prior degrees and/or college credits that you have completed. Include your areas of educational strength like Math, Science, English or History.

**Academic History(Cont’d)**

Have you completed a career interest inventory? Taking this step is voluntary. However, completing a career interest inventory will validate your degree and career/profession selection. Be sure to let us know if you would like the link.

Do you need assistance choosing a degree program and/or school? If so, do you prefer attending courses on campus or distance learning? If you have already chosen a school, please indicate the school name, degree level and degree major.

(Skip the next question if you are attending classes on campus)

Distance learning can be a challenge. However, motivation, discipline, and good computer skills can help to overcome most challenges. Please elaborate on your plan of action for distance learning. Include research for classwork time, computer skills and connectivity, time management skills, available resources from selected school, attendance plan per class, homework time per class, test taking strategies, etc.

**Policy and Procedures Review**

Have you provided an official copy of your JST to your school for evaluation?

How does providing your school with an official copy of your Joint Service Transcript (JST) benefits you?

Do you have any questions about your JST?

Describe the difference between regional and national school accreditation.

How could either accreditation benefit or affect you?

Briefly describe how the CLEP/DSST exam program works.

Are you interested in learning more about receiving college credit by exams (CLEP, DSST)?

If you are an undergraduate student, have you completed the Free Application for Federal Student Aid (FAFSA) in order to be determine your eligibility for the Pell Grant?

Please list the steps in submitting your TA application.

How many days before your course begins must your TA application be command approved by?

Please indicate the credit unit (semester hour, quarter hour, or clock hour) for your program.

How many credits of TA are you eligible to apply for per fiscal year (HINT: review NAVADMIN114/19)?

What is the minimum grade you must earn in TA-funded courses in order to avoid repayment for undergraduate and graduate level courses?

True or False? Tuition assistance only covers tuition. TA funds are not authorized for and will not cover: equipment, supplies, books/materials, exams, insurance, parking, transportation, admissions fees, registration fees, or fines.

If you are an officer, explain how the two-year service obligation works for you when using TA.

**Please Note:** This remote counseling form is good for one class.

**Follow-up**

Click on the links below for additional information and resources available to you.

[ ] [USMAP](https://usmap.netc.navy.mil/)

 [ ] [Navy COOL](https://www.cool.navy.mil/usn/)

 [ ] [MyNavyPortal Link appointment scheduler](https://www.mnp.navy.mil/group/training-education-qualifications/appointment-scheduler)

 [ ] DANTES ([CLEP/DSST](https://www.dantes.doded.mil/EducationPrograms/get-credit/creditexam.html), EBSCO, [OASC](https://www.nelnetsolutions.com/dantesnet/), [Standardized Testing](https://www.dantes.doded.mil/EducationPrograms/take-tests-get-transcripts/takeatest.html))

 [ ] Financial Aid Resources ([FAFSA, grants, scholarships](https://www.navycollege.navy.mil/information-for-sailors/paying-for-school/index.htm%22%20%5Cl%20%22fafsa-and-pell-grants))

[ ] Career Interest Inventories ([MyCareerPathDecide](https://careerpathdecide.usalearning.gov/), [Kuder Journey](https://dantes.kuder.com/landing-page))

 [ ] Academic and study resources ([KHAN Academy](https://www.khanacademy.org/), [ModernStates](https://modernstates.org/))

 [ ] [Navy College Program Homepage](https://www.navycollege.navy.mil/index.htm)

 [ ] [MyNavy Education Homepage](https://myeducation.netc.navy.mil/webta/home.html%22%20%5Cl%20%22nbb)

[ ] [ ] [ ] [ ] [ ] **Closure**

Please outline any obstacles that can hinder your educational goals at this time.

Will you be able to call the Navy College Virtual Education Center (NCVEC) or visit a Navy College Office (NCO) within the next 30 days?