

Use Multi Delivery Addresses

1. Create multi Delivery Addresses for Customer Account

Customers

Customer Name: ADVANCE TRADING SDN. BHD. Status: ACTIVE
 Start Date: 14/12/2011
 Control Account: 700-0000: TRADE ... Registration #: 223546-H Category: CORPORATE
 Customer #: 700-A001 Auto Code GST Reg #:

Details Credit Control Others Member **Delivery Addresses** Notes Files

Branch #	Branch Name	Full Address	Contact	Phone	Fax	Default
IPOH	IPOH	10, Jalan Tasik,; Taman Bercham,; Perak.	Mr.Lee	+060154126		<input type="checkbox"/>
KL	KL	35, JALAN PINGAI,; TAMAN PELANGI,; 80250 JOHO...	Ms. Lee Pui San	07-3323312		<input checked="" type="checkbox"/>

IPOH - Delivery Address

Branch #: IPOH
 Branch Name: IPOH
 Contact: Mr.Lee
 Phone: +060154126
 Fax:

Address:
 10, Jalan Tasik,
 Taman Bercham,
 Perak.

User: ADMIN

2. Define default Delivery Address

Branch #	Branch Name	Full Address	Default
IPOH	IPOH	10, Jalan Tasik,; Taman Bercham,; P...	<input type="checkbox"/>
KL	KL	35, JALAN PINGAI,; TAMAN PELANGI...	<input checked="" type="checkbox"/>

- Now create a new Delivery Order for this customer. The default Delivery Address will be loaded automatically. Note that if no default Delivery Address is defined, the Billing Address will be loaded.

Delivery Orders

Delivery Order

Details DO Address Others Notes Files

Branch Code: KL Delivery Address

Branch Name: KL

Address

35, JALAN PINGAI,
TAMAN PELANGI,
80250 JOHOR BAHRU.

Contact

Contact: Ms. Lee Pui San
Phone: 07-3323312
Fax:

4. To use different delivery address, click on the "Delivery Address" to select a predefined address.

Delivery Address

Drag a column header here to group by that column

Customer	Branch #	Branch Name	Full Address	Contact	Phone	Fax	Default
700-A001	IPOH	IPOH	10, Jalan Tasik,; Taman Bercham,; Perak.	Mr.Lee	+060154126		<input type="checkbox"/>
700-A001	KL	KL	35, JALAN PINGAI,; TAMAN PELANGI,; 80250 JOHOR BAHRU.	Ms. Lee Pui San	07-3323312		<input checked="" type="checkbox"/>

OK Cancel

Delivery Order

Details DO Address Others Notes Files

Branch Code: IPOH Delivery Address

Branch Name: IPOH

Address

10, Jalan Tasik,
Taman Bercham,
Perak.

Contact

Contact: Mr.Lee
Phone: +060154126
Fax: