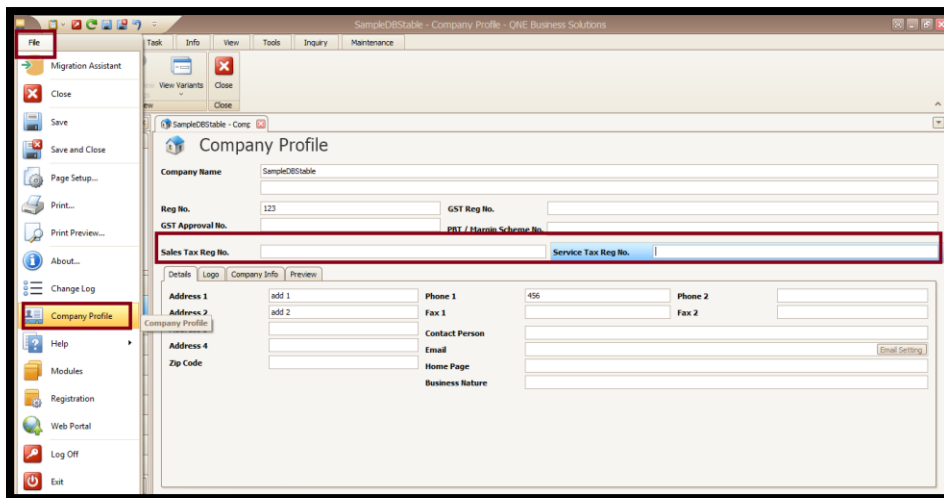


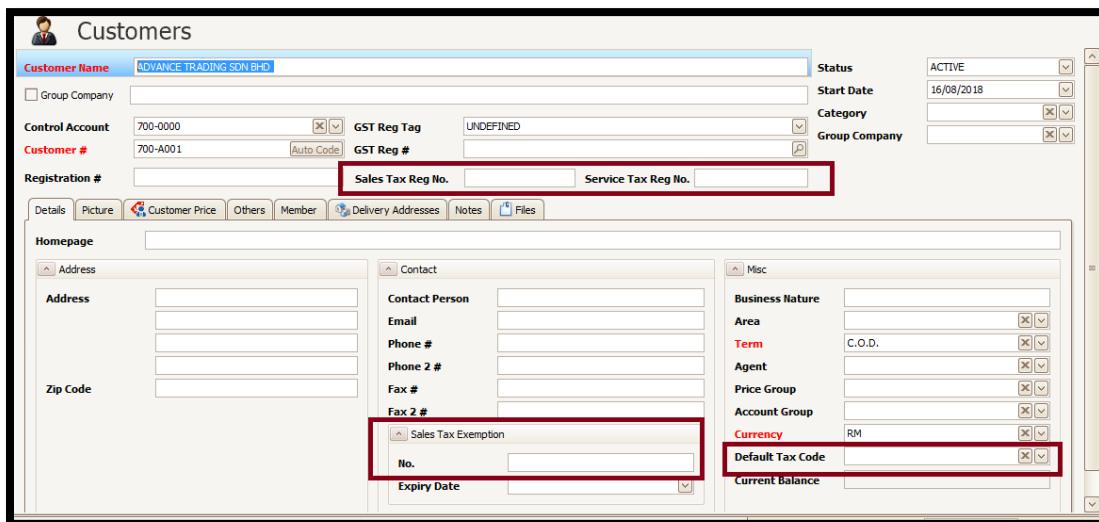
## New SST Tax Codes & SST 02 Form in QNE Software Optimum

[Available from version 2018.0.0.4 or 2018.1.0.4 onward]

1. In company profile, you can update SST registration number column. This will reflect in SST 02 form, column number 1 and 2



2. In customer maintenance, update customer Sales / Service Tax number. You can update Sales Tax Exemption number and set the default tax code in the relevant column





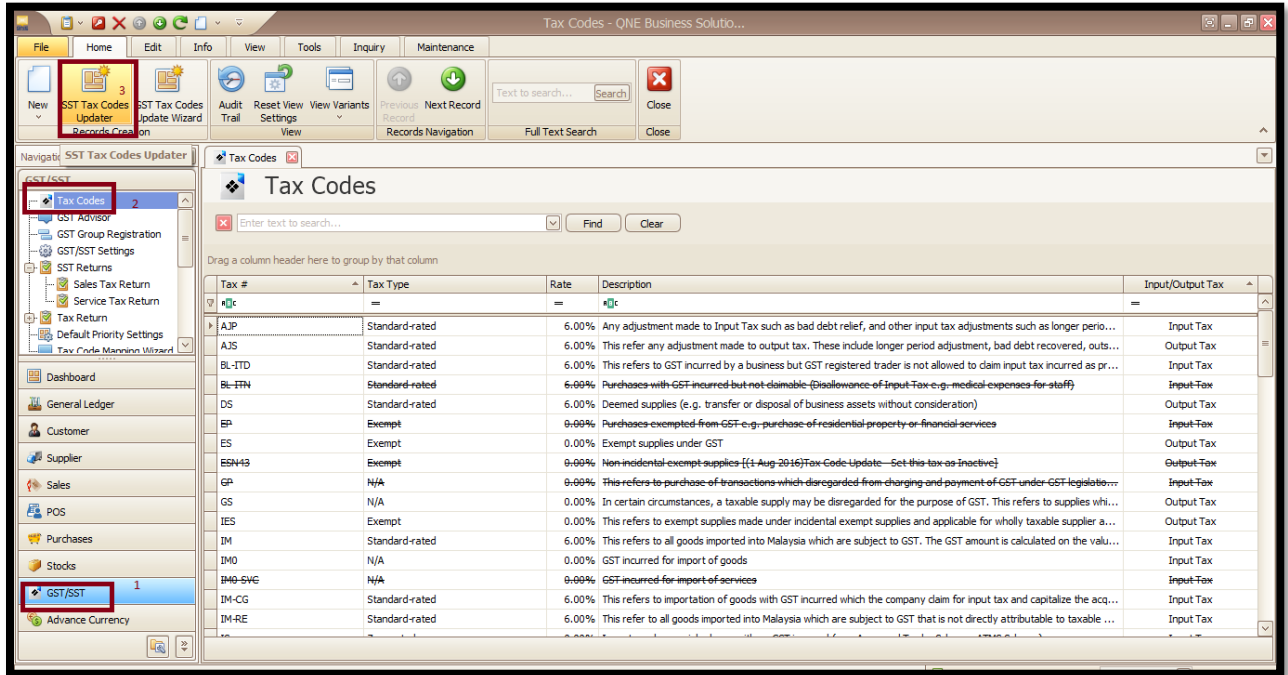
3. In Stock maintenance and Chart of Account, a column to update SST Tariff code

The screenshot shows the 'Stock Items' form in a software application. The form contains several input fields and checkboxes. The 'SST Tariff Code' field is highlighted with a red rectangular border. Other fields include 'Stock #', 'Stock Name', 'Created Date', 'Default Location', 'Category', 'Group', 'Class', and 'Preset Code'. There are also tabs for 'Details', 'Multi-UOMs', 'Stock Control', 'Batch No', 'Default GST/SST', 'Stock Bundle', 'Customer Price', 'Picture', 'Note', 'Files', and 'Others'. Below the tabs, there are fields for 'Input Tax' and 'Output Tax'.

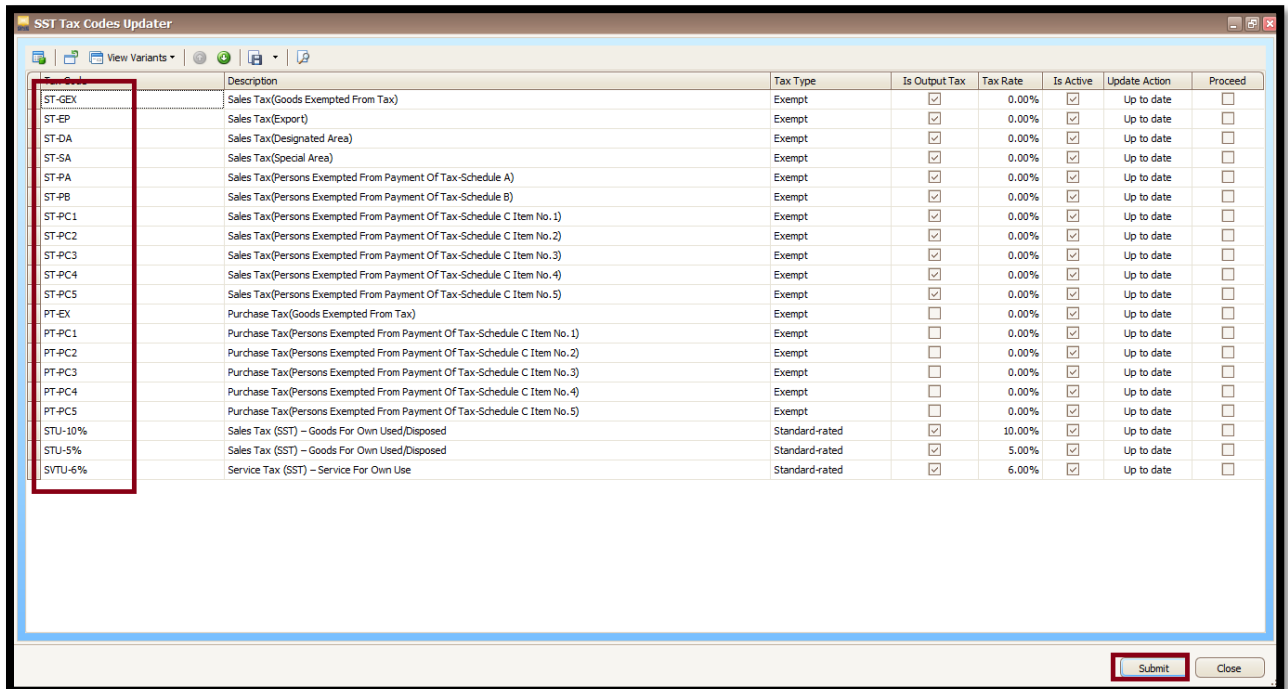
Remark: For user who purchase Accounting package only is needed to update in Chart of Account

The screenshot shows the 'Chart of Accounts' form in a software application. The form is divided into two main sections: 'Chart of Accounts' on the left and 'Account Entry' on the right. The 'Account Entry' section is highlighted with a red rectangular border. The 'Account Entry' section contains several input fields and checkboxes. The 'SST Tariff Code' field is highlighted with a red rectangular border. Other fields include 'Account Type', 'Sub GL Account of', 'GL Account Code', 'Description', 'Currency', 'DRCR', 'Input Tax Code', 'Output Tax Code', and 'Major Industry Code'. There are also tabs for 'Account Info', 'Attachments', and 'Notes'. A 'Common Tasks' panel is visible on the right side of the form.

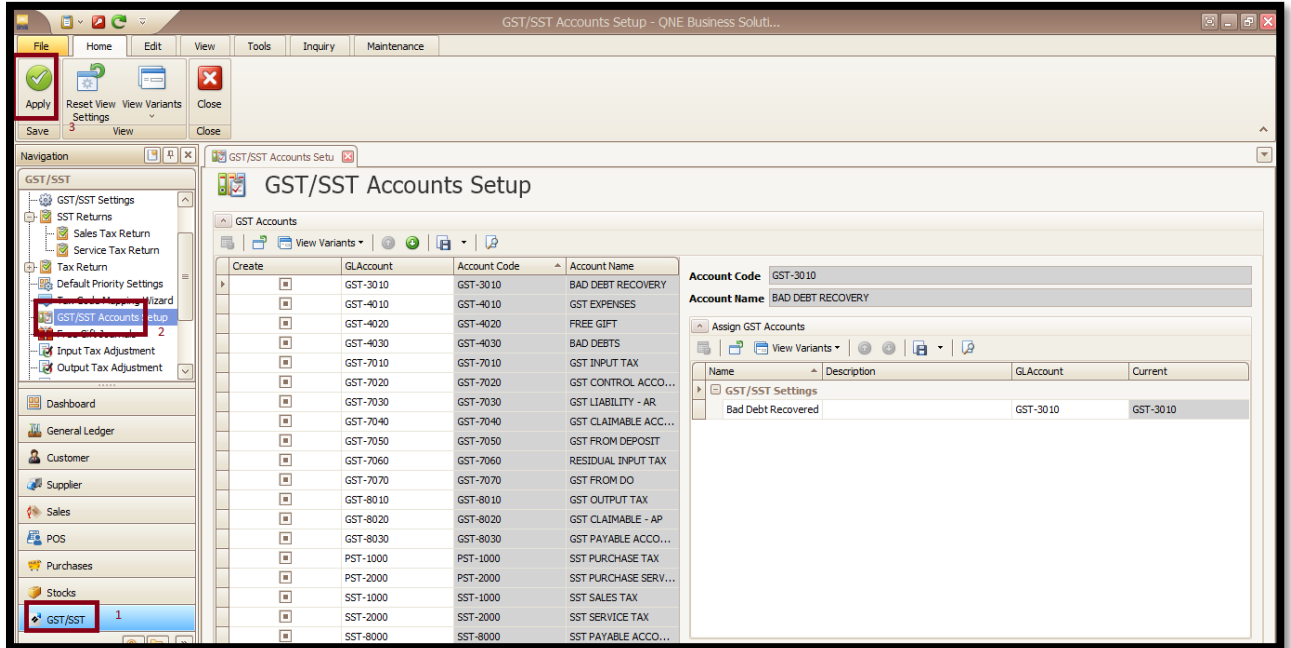
4. To generate SST code, go to GST/SST → Tax code → SST Tax Codes Updater



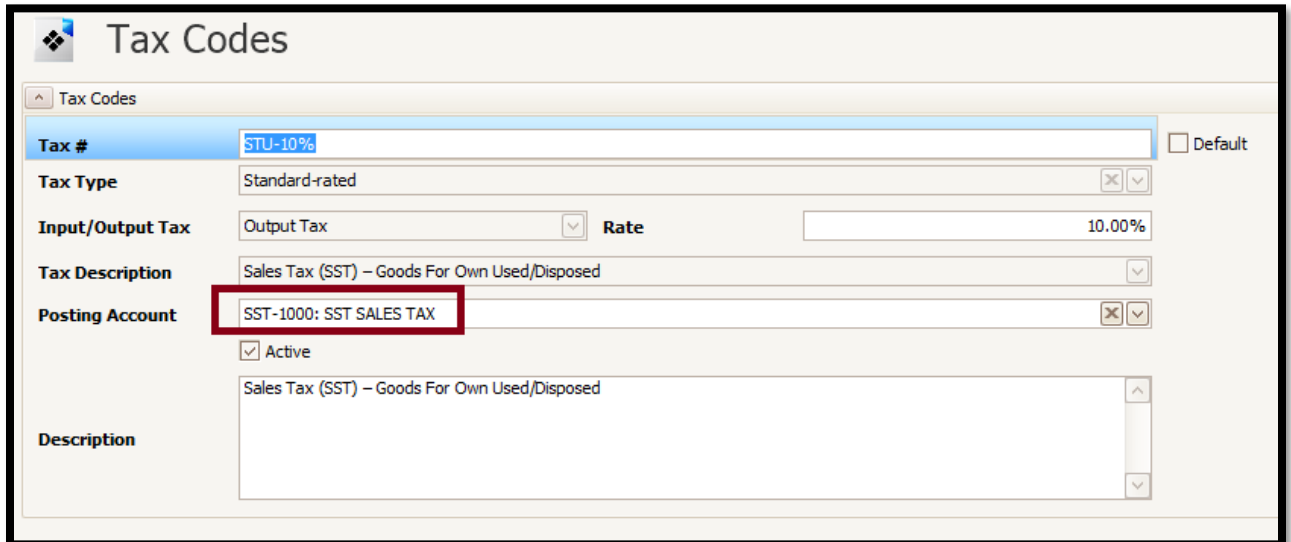
Then click on Submit, new tax code as below is created, you can check it from the tax code table



- After Tax code generate, we need to proceed some setting  
GST/SST → GST/SST Account Setup → Apply



Ensure new tax codes is assigned Posting Account





And there is SST Payable Account is created under SST-8000 in Chart of Account Current Liabilities

Description	Account Code	MSIC Code	SA	Currency	Input Tax	Output...
RESIDUAL INPUT TAX	GST-7060			RM		
GST FROM DO	GST-7070			RM		
SST PURCHASE TAX	PST-1000			RM		
SST PURCHASE SERVICE TAX	PST-2000			RM		
CURRENT LIABILITIES	BCL					
TRADE CREDITORS	800-0000		CCAC	RM		
DIRECTOR'S ACCOUNT	800-0600			RM		
ACCRUALS & OTHER CREDITORS	800-1000			RM		
TRADE CREDITOR FOREIGN EXCHANGE	820-0000			RM		
GST OUTPUT TAX	GST-8010			RM		
GST CLAIMABLE - AP	GST-8020			RM		
GST PAYABLE ACCOUNT	GST-8030			RM		
SST SALES TAX	SST-1000			RM		
SST SERVICE TAX	SST-2000			RM		
<b>SST PAYABLE ACCOUNT</b>	<b>SST-8000</b>			RM		
LONG TERM ASSETS	BLA					
EQUITY	BEQ					
LONG TERM LIABILITIES	BLL					
OTHER LIABILITIES	BOL					

Ensure this GL Account is updated in GST/SST → SST Payable column

GST/SST Settings	
De-registration Date	
Default Tax Code By Period	
Preset Accounts	
Free Gift	
Partial Exemption	
Adjustment	
Exempt Supplies	
Transactions' Tax Inclusive	
Bank Charges	
Opt	
Customer	
Bad Debt Written Off	GST-4030
Bad Debt Recovered	GST-3010
GST Bad Debt AR Liability	GST-7030
GST From Deposit	GST-7050
GST From DO	GST-7070
Supplier	
GST Bad Debt AP Claimable	GST-8020
Adjustment	
GST Payable	GST-8030
GST Claimable	GST-7040
GST Input	GST-7010
GST Output	GST-8010
<b>SST Payable</b>	<b>GST-8000</b>



6. Key-in transaction as usual with using the tax code

The screenshot shows the 'Sales Invoices' form with the following details:

- Customer: 700-A001
- To: ADVANCE TRADING SDN BHD
- Delivery Term: C.O.D.
- Location: [Empty]
- Currency: RM
- Attention: [Empty]
- Agent: [Empty]
- Our DO No: [Empty]
- Project: [Empty]
- Rate: 1.00000000
- Doc Date: 24/10/2018
- Invoice No: INV00001
- Reference No: [Empty]
- Tax Inclusive:
- Rounding:

Stock Code	Description	Qty	UOM	Unit Price	Disc	Amount	Tax Code	Tax	Net
1	SAMPLE ITEM A	10	UNIT(S)	15.00		150.00	ST-5%	7.50	157.50
2	SAMPLE ITEM B	10	UNIT(S)	20.00		200.00	ST-10%	20.00	220.00

Summary: Taxable 350.00, Tax 27.50, Rounding Adj [Empty], Due Amount 377.50

Update the exempted code if there is any

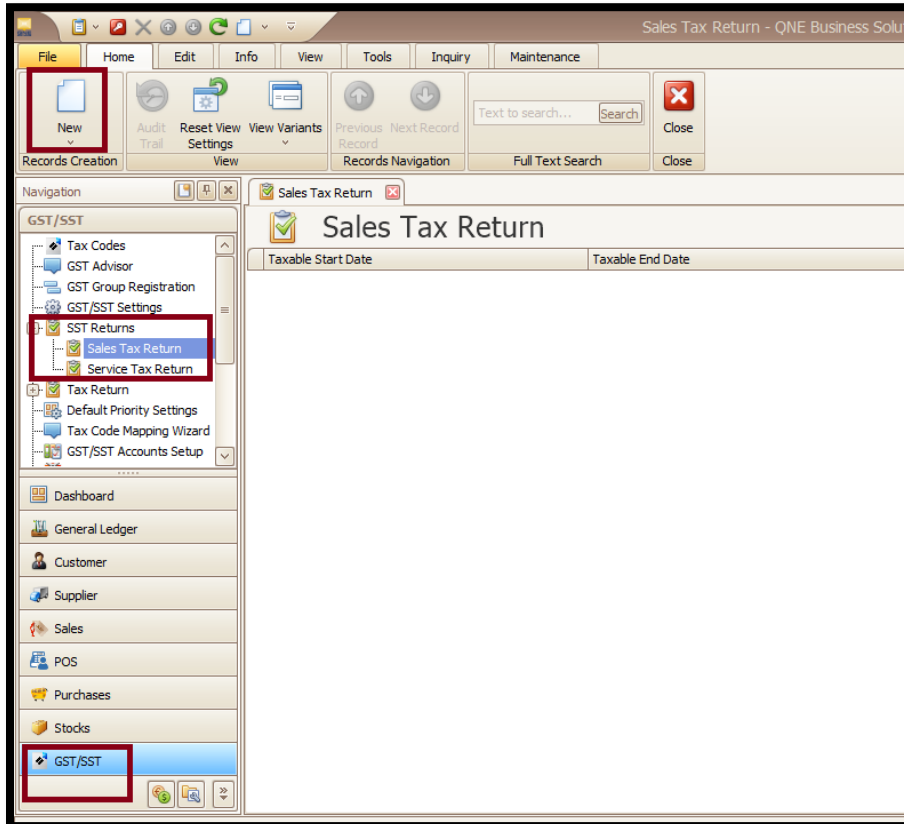
The screenshot shows the 'Sales Invoices' form with the following details:

- Customer: 700-B001
- To: BNC TRADING SDN BHD
- Delivery Term: C.O.D.
- Location: [Empty]
- Currency: RM
- Attention: [Empty]
- Agent: [Empty]
- Our DO No: [Empty]
- Project: [Empty]
- Rate: 1.00000000
- Doc Date: 24/10/2018
- Invoice No: INV00002
- Reference No: [Empty]
- Tax Inclusive:
- Rounding:

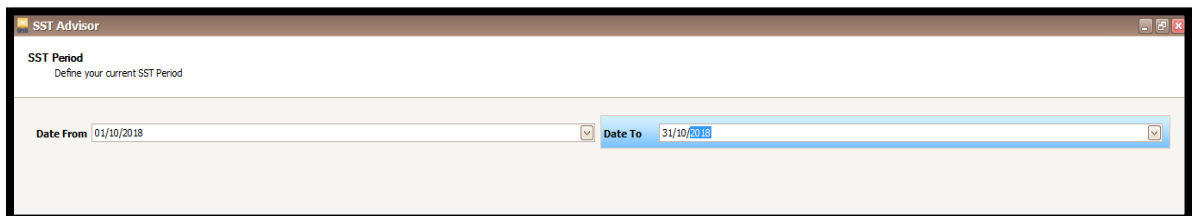
Stock Code	Batch No	Description	Qty	UOM	Unit Price	Disc	Amount	Tax Code	Tax	Net
1		SAMPLE ITEM A	10	UNIT(S)	15.00		150.00	ST-PC3		150.00
2		SAMPLE ITEM B	10	UNIT(S)	20.00		200.00	ST-PC3		200.00

Summary: Taxable 350.00, Tax [Empty], Rounding Adj [Empty], Due Amount 350.00

7. To generate the SST Return form, go to GST/SST → SST Returns, notice Sales Tax Return & Service Tax Return is separate generate. Click on the right form as per your requirement. Sample as below is using Sales Tax Return as example. For Service Tax submission, you can follow as well



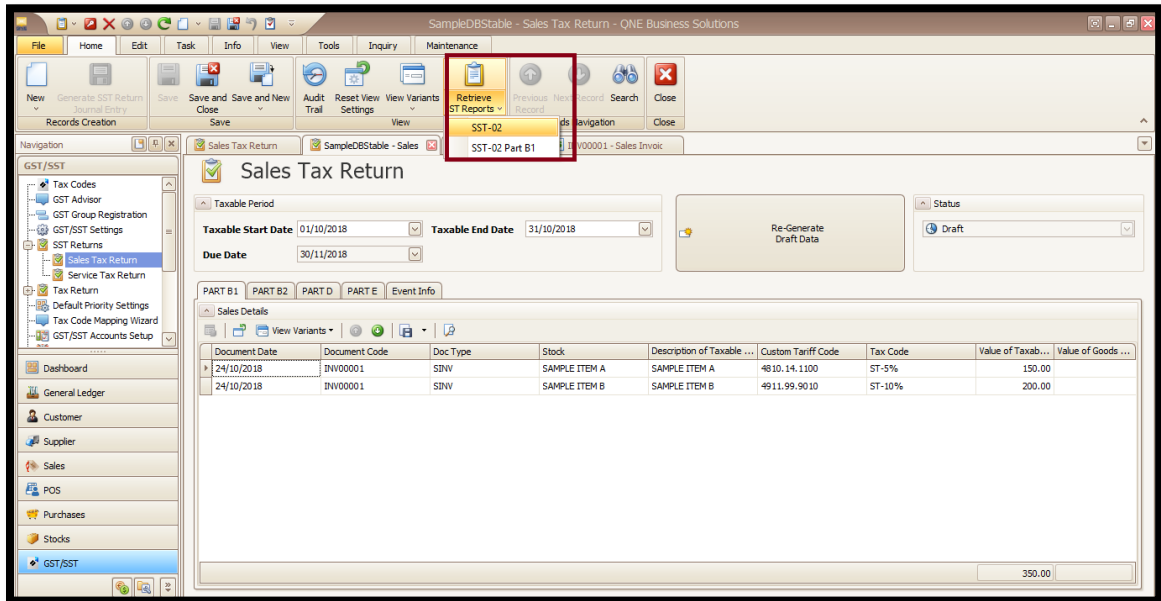
Fill up the date



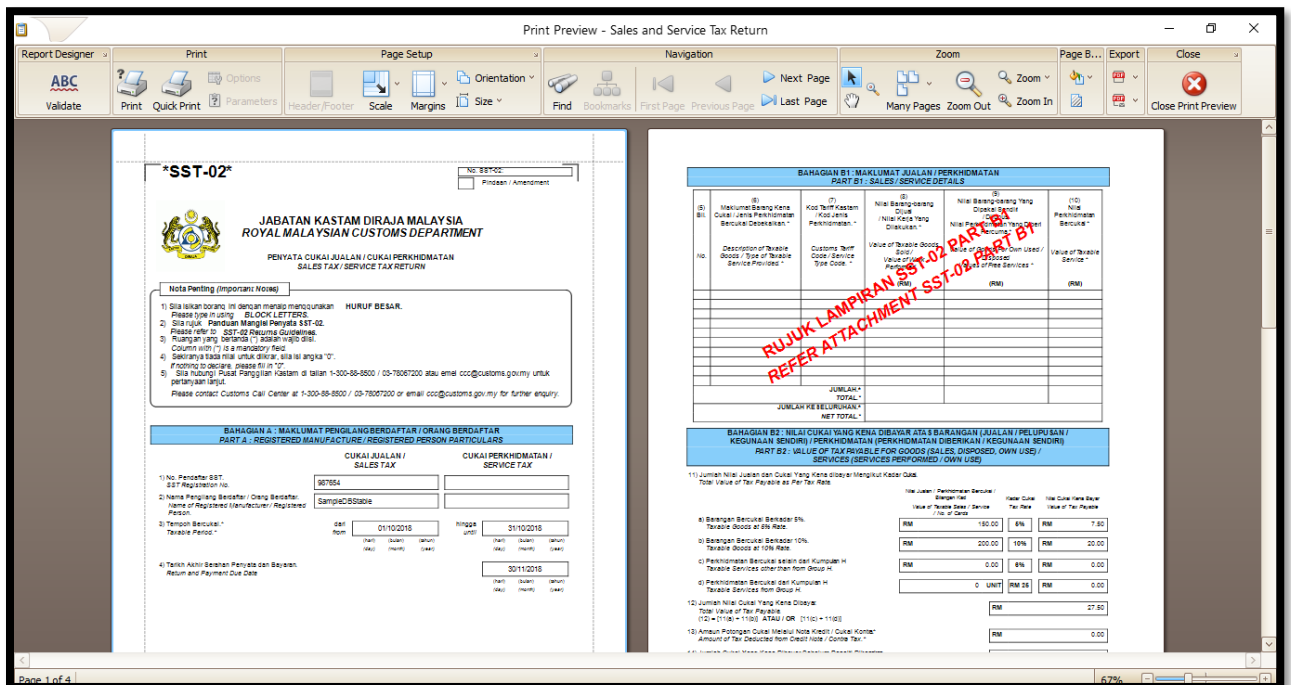


# QNE SOFTWARE SDN. BHD. (611852-V)

Sales Tax Return is as below, you can generate the report by clicking Retrieve SST Reports



Sample Report









**Part B2 Tax Code Mapping**

Refer below for the mapping. For 11(d) is for credit card service, may enhance the next stage.

For this stage item 15 can add fields for user manually key in first.

<b>BAHAGIAN B2 : NILAI CUKAI YANG KENA DIBAYAR ATAS BARANGAN (JUALAN / PELUPUSAN / KEGUNAAN SENDIRI) / PERKHIDMATAN (PERKHIDMATAN DIBERIKAN / KEGUNAAN SENDIRI)</b> <b>PART B2 : VALUE OF TAX PAYABLE FOR GOODS (SALES, DISPOSED, OWN USE) / SERVICES (SERVICES PERFORMED / OWN USE)</b>			
11) Jumlah Nilai Jualan dan Cukai Yang Kena dibayar Mengikut Kadar Cukai. <i>Total Value of Tax Payable as Per Tax Rate.</i>			
	Nilai Jualan / Perkhidmatan Bercukai / Bilangan Kad <i>Value of Taxable Sales / Service / No. of Cards</i>	Kadar Cukai Tax Rate	Nilai Cukai Kena Bayar Value of Tax Payable
a) Barangan Bercukai Berkadar 5%. <i>Taxable Goods at 5% Rate.</i>	RM ST-5%	5%	RM tax amount
b) Barangan Bercukai Berkadar 10%. <i>Taxable Goods at 10% Rate.</i>	RM ST-10%	10%	RM tax amount
c) Perkhidmatan Bercukai selain dari Kumpulan H. <i>Taxable Services other than from Group H.</i>	RM SVT-6%	6%	RM tax amount
d) Perkhidmatan Bercukai dari Kumpulan H. <i>Taxable Services from Group H.</i>	*on hold	UNIT	RM 25
12) Jumlah Nilai Cukai Yang Kena Dibayar. <i>Total Value of Tax Payable.</i> (12) = [11(a) + 11(b)] <b>ATAU / OR</b> [11(c) + 11(d)]			RM [11(a)+11(b)] or [11(c)+11(d)]
13) Amaun Potongan Cukai Melalui Nota Kredit / Cukai Kontra.* <i>Amount of Tax Deducted from Credit Note / Contra Tax.*</i>			RM [ST-5%+ST-10%] or SVT-6% from CN
14) Jumlah Cukai Yang Kena Dibayar Sebelum Penalti Dikenakan <i>Total Tax Payable Before Penalty Imposed</i> (14) = (12) - (13)			RM 12-13
15) Kadar Penalti / Amaun Penalti <i>Penalty Rate / Penalty Amount</i>			% RM Provide % and Amount field for user key in
16) Jumlah Cukai Kena Dibayar Termasuk Penalti <i>Total of Tax Payable Inclusive Penalty</i> (16) = (14) + (15)			RM 14+15

For part C

It is for petroleum, may enhance the next stage.

<b>BAHAGIAN C : BARANG-BARANG DI BAWAH JADUAL KEDUA, PERINTAH CUKAI JUALAN (KADAR CUKAI) 2018</b> <b>PART C : GOODS UNDER SCHEDULE 2, SALES TAX ORDER (TAX RATE) 2018</b>					
17) Jumlah Nilai Jualan dan Cukai Yang Kena dibayar mengikut kadar cukai. <i>Total Value of Tax Payable as per rate of tax.</i>					
		Kuantiti Jualan <i>Sold Quantity</i>		Nilai Jualan Bercukai <i>Value of Taxable Sales</i>	Nilai Cukai Kena Bayar <i>Value of Tax Payable</i>
Berkadar At Rate	RM	Per Liter.* Per Litre.*	<b>*next stage</b>	RM	RM
Berkadar At Rate	RM	Per Kilogram.* Per Kilogram.*		RM	RM
Berkadar At Rate	%	ad-volerum.* ad-volerum.*		RM	RM

For part D

Refer below for the mapping

<b>BAHAGIAN D : JUALAN YANG DIKECUALIKAN CUKAI JUALAN</b> <b>PART D : SALES EXEMPTED FROM SALES TAX</b>	
18) Jualan Barang-barang Bercukai Yang Dikecualikan Cukai di bawah Perintah Cukai Jualan (Barang-barang Yang Dikecualikan Daripada Cukai Jualan) 2018.* <i>Sales of Taxable Goods Exempted From Tax under the Sales Tax (Goods Exempted From Sales Tax) Order 2018.*</i>	
a) Eksport / Kawasan Khas / Kawasan Ditetapkan.* <i>Export / Special Area / Designated Area.*</i>	RM ST-EP + ST-SA + ST-DA
b) Jualan Tempatan Kepada Orang di bawah Perintah Cukai Jualan (Orang Yang Dikecualikan Daripada Pembayaran Cukai Jualan) 2018: <i>Local sales exempted to person under the Sales Tax (Person Exempted From Payment of Sales Tax) Order 2018:-</i>	
1) Jadual A (Kumpulan Orang).* <i>Schedule A (Class of Person).*</i>	RM ST-PA
2) Jadual B (Pengilang Spesifik Barangan Tidak Bercukai).* <i>Schedule B (Manufacturer of specific non taxable goods).*</i>	RM ST-PB
3) Jadual C (Barang Mentah / Pembungkusan / Komponen).* <i>Schedule C (Raw Materials / Packaging / Components).*</i>	
i) Butiran 1 dan 2 (Pembelian / Pengimportan Bahan Mentah Yang Dikecualikan Cukai Jualan).* <i>Item 1 and 2 (Purchase / Importation of Raw Material Exempted From Sales Tax).*</i>	RM ST-PC1 + ST-PC2
ii) Butiran 3 dan 4 (Pembelian / Pengimportan Bahan Mentah Bagi Pihak Pengilang Berdaftar Yang Dikecualikan Cukai Jualan).* <i>Item 3 and 4 (Purchase / Importation of Raw Material on behalf of Registered Manufacturer Exempted From Sales Tax).*</i>	RM ST-PC3 + ST-PC4
iii) Butiran 5 (Nilai Kerja Dilakukan Yang Dikecualikan Cukai Jualan).* <i>Item 5 (Value of Work Performed Exempted from Sales Tax).*</i>	RM ST-PC5



For part E

Refer below for the mapping

<b>BAHAGIAN E: BELIAN DI BAWAH JADUAL C, PERINTAH CUKAI JUALAN (ORANG YANG DIKECUALIKAN DARIPADA PEMBAYARAN CUKAI JUALAN) 2018</b>	
<b>PART E : PURCHASE UNDER THE SCHEDULE C, SALES TAX (PERSON EXEMPTED FROM PAYMENT OF SALES TAX) ORDER 2018</b>	
19) Butiran 1 dan 2 (Pembelian / Pengimportan Bahan Mentah Yang Dikecualikan Cukai Jualan).* <i>Item 1 and 2 (Purchase / Importation of Raw Material Exempted From Sales Tax).*</i>	RM PT-PC1 + PT-PC2
20) Butiran 3 dan 4 (Pembelian / Pengimportan Bahan Mentah Bagi Pihak Pengilang Berdaftar Yang Dikecualikan Cukai Jualan).* <i>Item 3 and 4 (Purchase / Importation of Raw Material on behalf Registered Manufacturer Exempted From Sales Tax).*</i>	RM PT-PC3 + PT-PC4
21) Butiran 5 (Nilai Kerja Dilakukan Yang Dikecualikan Cukai Jualan).* <i>Item 5 (Value of Work Performed Exempted from Sales Tax).*</i>	RM PT-PC5

For part F

When user submit the return, to prompt a window for key in date, name, IC, position & telephone number then map to this part

<b>BAHAGIAN F : AKUAN PART F : DECLARATIONS</b>	
22) Dengan ini saya sebagai pegawai yang diberi kuasa mengesahkan dan memperakui bahawa butir-butir yang dinyatakan dalam penyata ini adalah benar dan lengkap. <i>I as an authorized officer hereby certify that the particulars stated in this return are true and complete.</i>	
Tarikh / Date [ ] [ ] / [ ] [ ] / [ ] [ ] [ ] [ ] (hari) (bulan) (tahun) (day) (month) (year)	..... Tandatangan Pengikrar Declarant Signature
23) Nama Pengikrar. <i>Name of Declarant.</i>	[ ]
24) No. Kad Pengenalan / Passport. <i>Identity Card / Passport No.</i>	[ ]
25) Jawatan Pengikrar. <i>Designation of Declarant.</i>	[ ]
26) No. Telefon. <i>Telephone No.</i>	[ ]

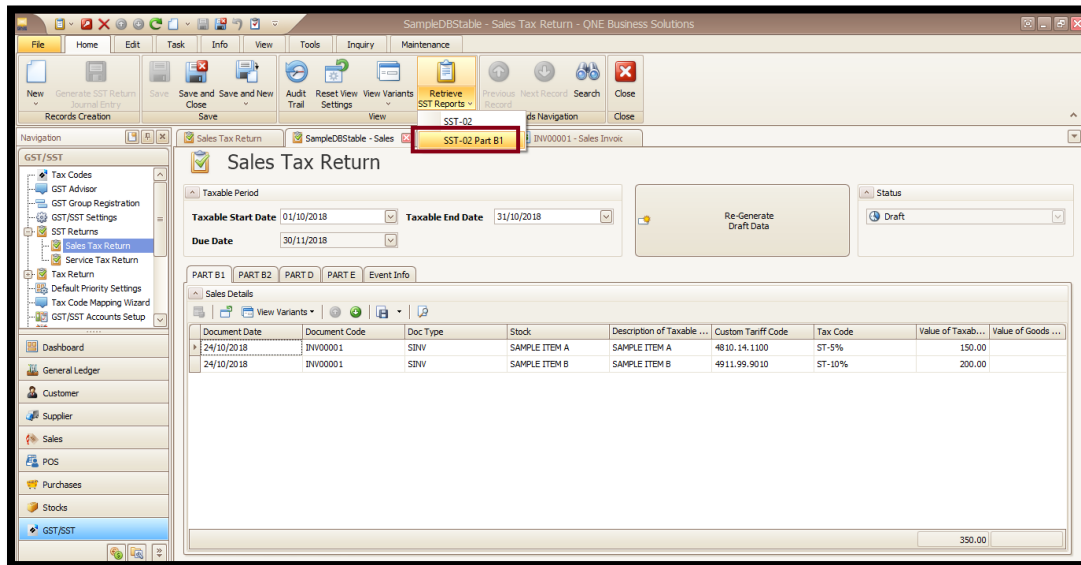


For part G

It is for Customs use

<b>BAHAGIAN G : UNTUK KEGUNAAN PEJABAT</b> <b>PART G : FOR OFFICIAL USE</b>	
27(a) .....	27(b) .....
Tarikh Penyata Diterima <i>Date Return Received</i>	Tarikh Cop Pos <i>Post Marked Date</i>
27(c) .....	
Pegawai Penerima <i>Received Officer</i>	

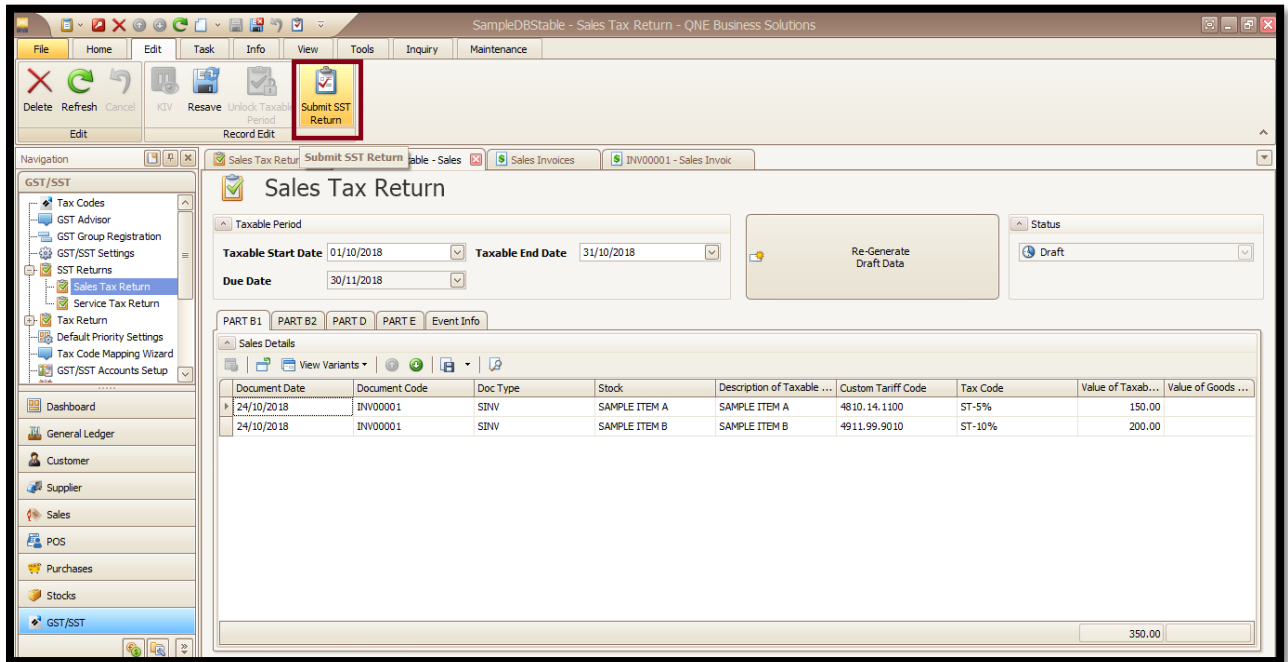
- To generate detail information for Part B1 Mapping  
Go to Retrieve SST Reports → SST-02 Part B1



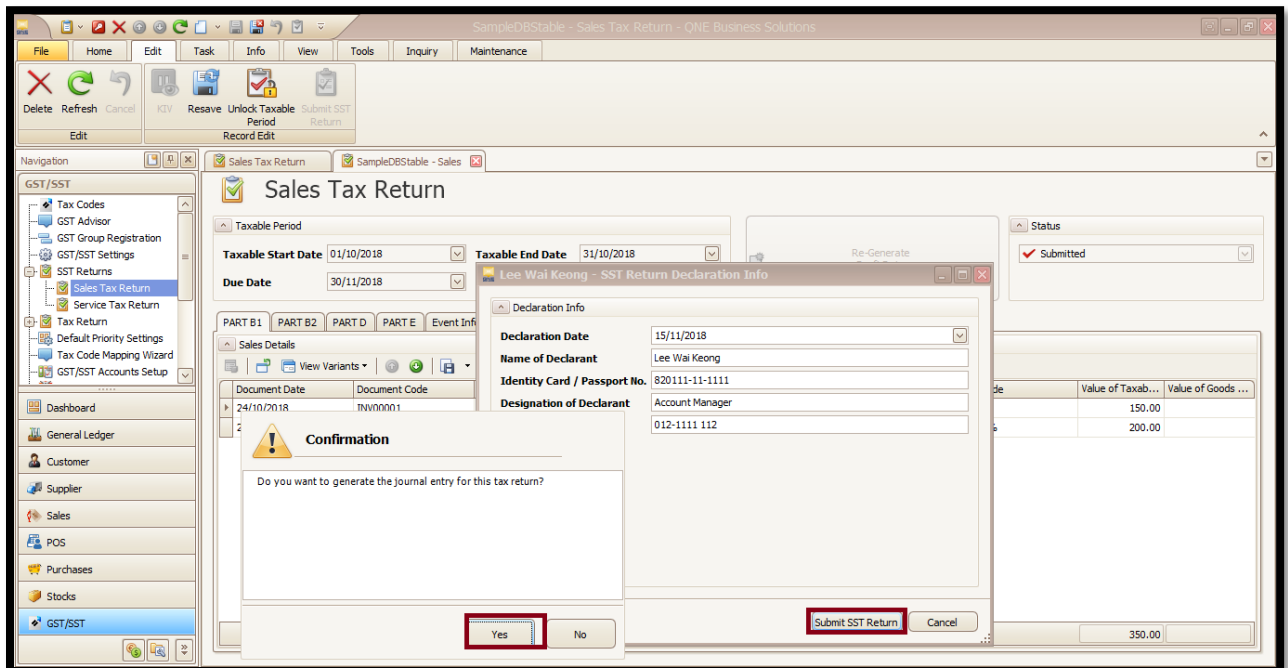
The report shown as below. Notice that if the Tariff code is same will grouping into 1 line. As you will find that column 6 will display one of the item descriptions but not all, this is alright because when you submit from the website, column 6 will turn out the description automatically

BAHAGIAN B1 : MAKLUMAT JUALAN / PERKHIDMATAN PART B1 : SALES / SERVICE DETAILS					
(5) Bil.  No.	(6) Maklumat Barang Kena Cukai / Jenis Perkhidmatan Bercukai Debekalkan. *  Description of Taxable Goods / Type of Taxable Service Provided. *	(7) Kod Tariff Kastam / Kod Jenis Perkhidmatan. *  Customs Tariff Code / Service Type Code. *	(8) Nilai Barang-barang Dijual / Nilai Kerja Yang Dilakukan. *  Value of Taxable Goods Sold / Value of Work Performed. *	(9) Nilai Barang-barang Yang Dipakai Sendiri / Dilulus Nilai Perkhidmatan Yang Diberi Percuma *  Value of Goods For Own Used / Disposed Values of Free Services *	(10) Nilai Perkhidmatan Bercukai *  Value of Taxable Service *
			(RM)	(RM)	(RM)
1	SAMPLE ITEM A	4810.14.1100	150.00	0.00	0.00
2	SAMPLE ITEM B	4911.99.9010	200.00	0.00	0.00
<b>JUMLAH.* TOTAL.*</b>			350.00	0.00	0.00
<b>JUMLAH KESELURAHAN.* NET TOTAL.*</b>					350.00

9. After submission, you can change the software SST status by clicking on Submit SST Return



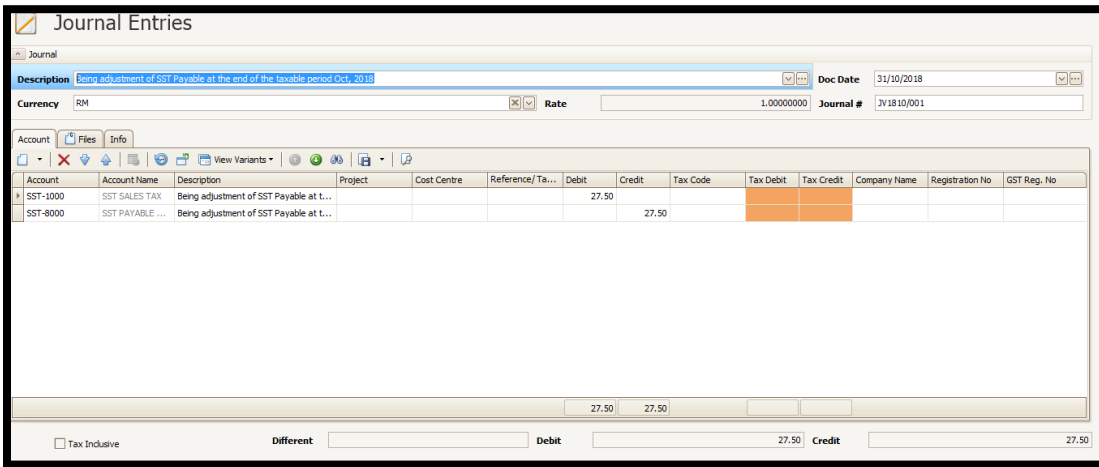
Fill up the Declaration info → Click Submit SST Return → and click Yes to confirm



Click 'Yes' to generate Journal Entry



System will create Journal Entries automatically



SST Status is Submitted and changes is not allowed within this submission period

