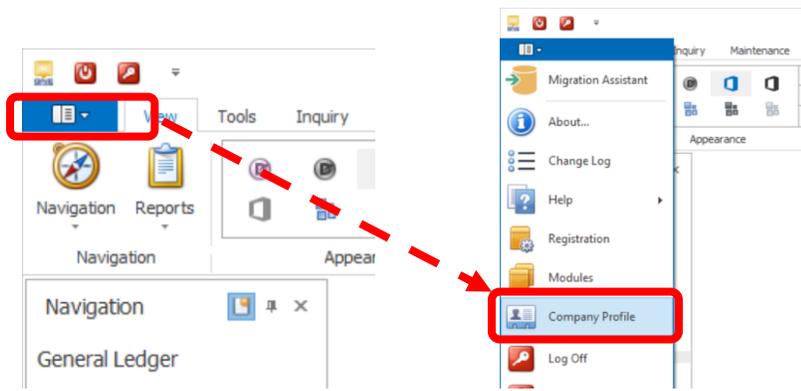


How to Update Company Profile and Register Company Database

Step 1: Update Company Profile

1) Files → Company Profiles → Key In Company Details → Save.



The screenshot shows the 'Company Profile' form. The form fields are highlighted with a red box. The 'Save' button in the 'Common Tasks' panel is also highlighted with a red box.

Company Name	SAMPLE TRADING (M) SDN. BHD.		
Reg No	123456-A		
GST Reg No	123456-A		
GST Approval No			
Details Logo Company Info Preview			
Address	99, Jalan 101B, KL Business Centre, 56100 Kuala Lumpur, Malaysia.	Phone1	(603) 9133 8888
		Phone2	(603) 9133 8888
		Fax1	
		Fax2	
Contact Person			
Email	admin@sample-software.com;		
Home Page	www.sample-software.com		
Business Nature			

Common Tasks

- Apply
- Save
- Close

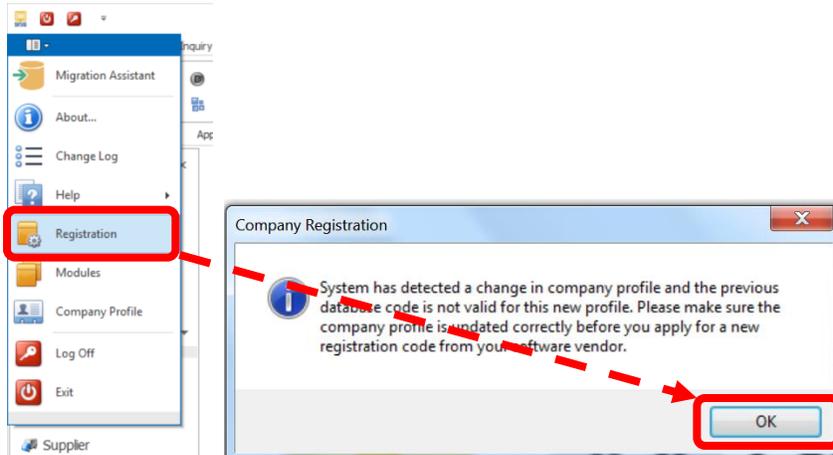
.....

Common Tasks

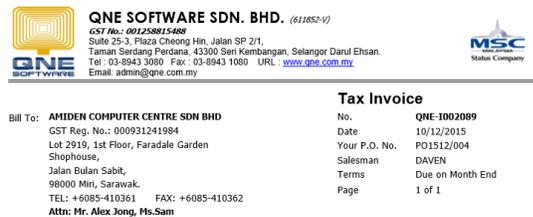
****Important Note: Please do not change any company details after registered company database, because it may cause your login issue.**

Step 2: Register Company Database

1) Files → Registration → Click 'OK' on message.



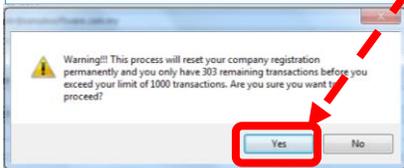
2) Fill up Dealer information, Product ID and No. of Users → Click 'Save' → Click 'Yes' on warning message again.



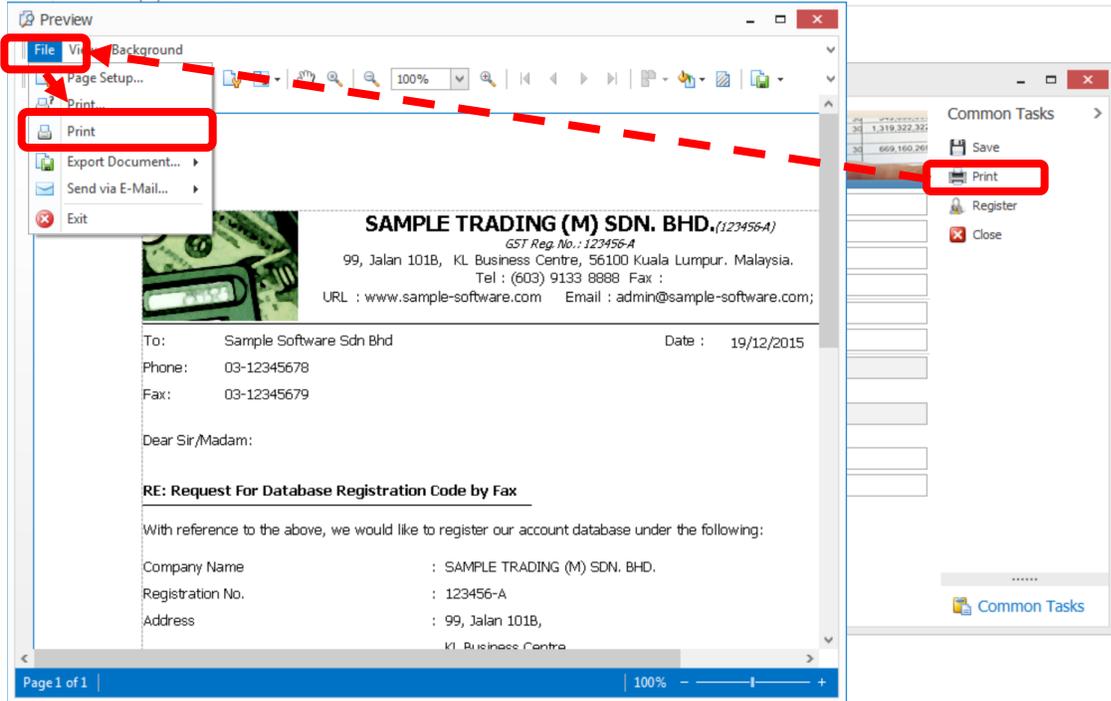
#	DESCRIPTION	QTY	UOM	U. PRICE	DISC.	AMOUNT
1	QNE OPTIMUM BUSINESS SOLUTIONS - ADDITIONAL USER FOR PROFESSIONAL PACKAGE - DEALER - C/W MS-SQL SERVER Express 2008 For Product ID:	1.00	USER(S)	300.00		300.00
	PRODUCT ID: KM MOBIL SDN BHD 10231-1342	1.00	PCS			

You can get Product ID from QnE Tax Invoice.

The screenshot shows the 'Company Registration (Unregistered)' form. The form fields are filled with: Dealer Name: Sample Software Sdn Bhd, Tel: 03-12345678, Fax: 03-12345679, Email: sample@samplesoftware.com.my, Product ID: 10231-1342, No. of Users: 1, Company Name: SAMPLE TRADING (M) SDN. BHD., Database Code: 77A95-0A905-D9C46-4331A-CE279-36180. The 'Save' button in the 'Common Tasks' panel is highlighted in red.



3) Click Print → File → Print then Chop and Sign on the form → Fax to (6)03- 8943 1080 and wait for reply from QnE Registration Department.



No. of Users License	: 1
System Information	
Database Code	: 77A95-0A905-D9C46-4331A-CE279-36180
Registered Code	:
Transaction Allowed Currently	: 1000
Users Allowed Currently	: 1
Yours Sincerely,	
Company Name _____	Approved by Dealer Chop & Sign

4) QnE Registration Department will reply with the 'Registered Code'.

Local Currency	: RM
System Information:	
Database Code	: 1D6A4-9A402-764CB-932A6-EC190-35808
Registered Code	: 1B121-B6C63-BB5D0-6477A-1386E-6 BB231-186A5-3DD80-B645B-56982-4
Transaction Allowed Currently	: Unlimited
Users Allowed Currently	: 11
Local Currency	: RM
Update Date	: September 2015

Your sincerely,

SRI MANISAN SDN BHD

Approved by Dealer Chop & Sign

5) Go back Registration module → Key In Registered Code in "Database Registration Code" → Click 'Register'.

Company Registration (Unregistered)

Common Tasks

- Save
- Print
- Register
- Close

Dealer Name: Sample Software Sdn Bhd

Tel: 03-12345678

Fax: 03-12345679

Email: sample@samplesoftware.com.my

Product ID: 10231-1342

No. of Users: 1

Company Name: SAMPLE TRADING (M) SDN. BHD.

Database Code: 77A95-0A905-D9C46-4331A-CE279-36180

Database Registration Code: [Empty field]

Common Tasks

6) Congratulation! You have successful registered company database.