QNE OPTIMUM



QNE SOFTWARE SDN. BHD. (611852-V) 25-3, Plaza Cheong Hin, Jln SP 2/1, Taman Serdang Perdana, 43300 Seri Kembangan,Selangor Darul Ehsan. Tel: 03 -8943 3080 Fax: 03-8943 1080 www.qne.com.my

Create bad debt recovery journal from knock-off screen

If bad debt relief has been declared to a customer's invoice(s) from the journal entry, the invoice is not allowed to be knocked-off unless the recovery of bad debt is generated first.

🗐 In	voices							
a sider the side	n terre to group by the to	stern:						
Dete	+ 21/ #	· Customer	to	Agent	Currency	Taxable Ant	Τακ	Net Total
								-
1/6/2015	DAA1206/018	700-A001	ADVANCE TRADING SDN. IHO.	CTADY	10M	50,000.00	3,000.00	53,000.0
10/5/2015	BV/1502/018	700-4001	ADVANCE TRADENS SDN. BHD.	CROY	104	5,000.00	300.00	5,300.0
5/5/2010	INV1905/015	700-A001	ADVANCE TRADENS SDM. BHD.	CENTY	304	10,000.00	600.00	10,000.00
1/5/2015	BAN1505/018	700-4001	ADVANCE TRACENS SDN. BHD.	CINOY	RIM	100,000.00	6,000-00	106,000.0
1/4/2015	INV1504/018	700-A001	ADVANCE TRADING SDN. BHD.	CENT	RM	50,000.00	3,000.00	53,000.0
5/4/2014	DVV1504/005	700-0001	DELL COMPUTER SDN. BHD.	SAM	TOM	1,000.00	65.00	1,050.00
4/4/2014	INV1504/004	700-C003	CARE SOFTWARE SOLUTIONS	CINDY	RM	900.00	54.00	954.00

Pic 1: List of invoices for customer ADVANCE TRADING SDN. BHD.

Journal Entries									
Dr	Drag a column header here to group by that column								
	Date 🔻	Journal #	Description	Currency	Debit	Credit			
2									
ſ	31/12/2015	JV1512/001	Being bad debt relief for ADVANCE TRADING SDN. BHD.	RM	300.00	300.00			
	30/11/2015	JV1511/001	Being bad debt relief for ADVANCE TRADING SDN. BHD.	RM	6,600.00	6,600.00			
ι	31/10/2015	JV1510/001	Being bad debt relief for ADVANCE TRADING SDN. BHD.	RM	3,000.00	3,000.00			
Þ	31/3/2011	JV 00004	BEING CONTRA BETWEEN DEBTOR & CREDITOR A/C	RM	2,000.00	2,000.00			
	31/3/2011	JV 00005	RM	1,000.00	1,000.00				

Pic 2: List of bad debt relief transactions for customer ADVANCE TRADING SDN. BHD.

From the knock-off screen, the invoices which are still remain as bad debt relief will appear in Red and **Bold** font. The knock-off to those invoices is blocked and the validation error will appear on saving.

Receive Payments

ustomer:	200-4001	K Sel Currency:	RM (S)	Rate:	1.00	0000 Doc	Date:	17/2/2015	
ST Reg #1	1						nt:	CINOY	
249. N	Participation and the later							CH 1952/010	
ecienvei	ADVANCE TRACID	NG SON, BHD.				Ame	wint:	0.0	
escription	PAYMENT FOR AC	COUNT							
ank Charges A	ee: 400-0200	xv	Bank Charges:			1			
eposit To:	MAYBANK	MAYBANK		Cheque/Ref No.:					
nadvoff Note	s 📑 Res								
neckoff Note Auto Match Cl	s 📑 Files Isar Match Create B	lad Debt Recovery 🛛 📑 View Va	rianta • Diagnostic •	1@ ~					
neckoff Note Auto Match Cl	e 📑 Files Ivar Match Create B w Variants • Diagn	ad Debt Recovery 😁 View Va	rianta • Diagnostic •	↓ ()0 ~ The outstanding bad	debt relief invoic	ces			
neckoff Note Audo Match Cl	s Files Isar Match Create B w Variants + Diagn Type	lad Debt Recovery 😁 View Va ostic • 💷 🎯 🔔 • 💭 Doc #	rianta + Diagnostic +	1.0 ~ The outstanding bad Amount	debt relief invoic Outstinding	ces Payment	Match	Forex Pasting De	
edioff Note Auto Match Cl Recover	s E Files Iwar Match Create B w Variants + Diagn Type TNV	lad Debt Recovery 📄 View Va ostic • 🕜 🎯 🕼 • 🕼 Doc # 10V1504/018	rianta + Diagnostic - v T Dete 1/4/2015	De outstanding bad Amount 53,000.00	debt rollef invoic Outstandig 53,000.00	ces Payment 6.00	Match	Forex Pasting De	
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Pic 3: Invoices which are needed to be recovered before it's allowed to be knocked-off.

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Validation Error	-		x
Problems were	detected during data validation. Please read the information below to understand what the issues are and how you can correct them.		^
Target 🔺	Description		
'OR 1502/010' (Receive	INV 1504/018, INV 1505/018, INV 1505/019, INV 1502/018 is/are already declared as bad debt. Please process the bad debt recovery first before knock	-off.	J 🗸
		Close	

Pic 4: Validation error appears when knock off being made to the bad debt invoices.

To simplify the recovery process, bad debt recovery can be done from the knock-off screen (e.g.: **Receive Payment, Customer Credit Note, Customer Knock Off, Sales Credit Note, Pay Bill, Supplier Credit Note, Supplier Knock Off and Purchase Return**) without need to navigate into General Ledger -> Journal Entries. The following step will guide you on how to perform it:

1. Select the invoice to be recovered and click the menu action "Create Bad Debt Recovery".

Knoc	koff Notes	🖺 Files 🙎						
Au	to Match Clear N	Natch Create Bad	Debt R	lecovery	📑 View	Variants 🗸 🛛 🕻	Diagnostic 👻	<u></u> 2 ~
1	🖥 🚍 View Var Recover	iants + Diagnos Type	Creat Crea debt	t e Bad De te bad deb transactio	bt Recove It recovery in Ins	ry n journal entry	/ for outstanding	g bad
•	✓	INV		1001504	/018	1/4/20	015	_
			INV1505/018		1/5/20	1/5/2015		
	>	INV	INV1505		5/019	5/5/20	5/5/2015	
		INV		INV1502	2/018	10/5/2	2015	

- 2. Click "Yes" when prompted to proceed.
- 3. When done. You can preview the bad debt recovery journal and also you will notice the invoices are not in Red and **Bold** font anymore.
- 4. Continue to knock-off and save the payment.