Webinar Information

Welcome to the February 2018 GoArmyEd LOI School Webinar

This webinar will be recorded. The recording will be sent to schools soon after the call and will also be available in the GoArmyEd Message Center and the SOC Knowledge Base.

There will be time for questions after the presentations and previously submitted questions.

To ask a question:



Select the Chat icon in the top right of your WebEx screen to access the Chat panel.

Type your question in the Chat box and select the **"Send"** button.

Note: All audio lines will be on mute during the webinar

Send to:	Everyone	\sim	
Enter c	hat message here		Send



GoArmyEd - The Army's Virtual Gateway to Education – Anytime, Anywhere



GoArmyEd LOI School Webinar 27 February 2018 1:00 pm-2:30 pm EST

Subject Matter Experts

Headquarters Army Continuing Education System (HQ ACES) IBM, Army Technology Integrator Servicemembers Opportunity Colleges (SOC) GoArmyEd Team



GoArmyEd Introductions

Headquarters Army Continuing Education Services (HQ ACES)

- Dr. Pamela Raymer, Chief HQ ACES
- Steve Clair, Deputy Chief/Programs and Services Branch Chief, HQ ACES
- Ron Ortiz, GoArmyEd Systems Branch Chief, HQ ACES
- Trent Stanfield, Finance Branch Chief/Budget Officer, HQ ACES
- Ela Karczewska, GoArmyEd COR / Program Analyst, HQ ACES
- Gary Remington, SOC/Postsecondary Program Manager, HQ ACES
- Mark Mazarella, Tuition Assistance Policy Program Manager, HQ ACES
- Bree Charlot, Counseling Program Manager, HQ ACES
- Jason Bise, Education Services Specialist, GoArmyEd Branch, HQ ACES
- Russ Mott, Education Services Specialist, GoArmyEd Branch, HQ ACES
- Jennifer Kucan, Education Services Specialist, GoArmyEd Branch, HQ ACES
- Irina Rader, APT/Academic Testing Program Manager, HQ ACES
- Jacqueline Smith, Education Services Specialist, HQ IMCOM ACES
- Ken Hardy, Chief, Education Services Branch, National Guard



IBM Introductions

IBM Team

- Christina Milne Sustainment Lead
- Ruth Perez Degree Management Specialist
- Diana Duparl Degree Management Specialist



GoArmyEd Introductions

Servicemembers Opportunity Colleges (SOC) GoArmyEd Team

- Stephanie Kahne, SOC GoArmyEd Lead
- Brianna Tringale, Patricia Taylor, & Susan Wolozyn, SOC GoArmyEd School Liaisons
- Su-Mei Hedges, Program & Systems Analyst

Webpage: www.goSOCed.org

Contact Phone number: 1-800-892-7205



- Welcome from Dr. Raymer, Chief HRC ACES
- Finance Team-Mr. Trent Stanfield
 - Apply TA funds first then other funds (FA, Grants, Scholarships)
- GoArmyEd Team-Mr. Gary Remington
 - Update
- Policy Programs and Incentives-Mr. Mark Mazarella
 - AMEDD, Teacher Certification
- VIA Annual Assessment-Ms. Ela Karczewska



Army TA Policy-Mr. Mark Mazarella

Special Programs

- Teacher Certification
- In-Service Medical Recruiting Program Prerequisites
 - Inter-service Physician Assistance Program (IPAP)
 - Army Enlisted Commissioning Program (AECP)

Teacher Certification

- Allows Soldiers to use TA for coursework leading to initial teacher certification / licensure for one state, regardless of degree(s) previously earned
- Provides Soldiers who already possess a master's degree up to 18 SHs of TA for professional education courses
- Does not apply to the following:
 - Content / subject area courses (Math, English, Social Science, etc.)
 - Courses to maintain teacher certification / licensure
 - Courses to obtain an endorsement, specialized certification (e.g., principal / administration, counseling, curriculum, reading specialist, etc.)
- Courses to obtain a second masters degree
- Courses for any teacher certification / licensure required examinations

AMEDD Accessions Program Pre-requisites

- Applies to Army Medical Department (AMEDD) in-service recruitment programs.
 - Inter-service Physicians Assistant Program
 - Army Enlisted Commissioning Program
- Soldier must provide documentation from school or AMEDD Program Manager listing specific prerequisite classes required based on review of Soldier's prior education
- School / AMEDD memorandum serves as degree plan
- If Soldier already has bachelor's or master's degree, submit as CRM case to HQ ACES
- *If Soldier does not have bachelor's or master's, enroll Soldier in degree plan that incudes required classes

*GoArmyED change in Jan 17 allows Soldiers to select AMEDD program pre-requisite degree plan in VIA

Inter-service Physician Assistant Program

- Allows Soldiers to use TA for up to 60 SHs of undergraduate prerequisites required to apply for fully funded, fulltime, masters degree in Physician Assistant studies leading to appointment as an Army medical officer. Graduates earn a masters degree from the University of Nebraska and receive a commission as a first lieutenant in the Army Medical Specialist Corps.
- Minimum 60 Semester Hours (SH) of college course work:
 - 30 SH can be any classes or credit for military training (ex. JST transcripts)
 - 30 SH must be in residence (classroom or online) w/ course grade of C or better:
 6 hours of English (3 SH writing/composition) CLEP is authorized
 6 hours of humanities (gov't, history, foreign language, art, social science and religion)
 3 hours of Psychology (any type)
 - 6 hours of Chemistry (general or higher) Intro to Chemistry will not count
 - 3 hours of Human Anatomy (can be a combined A&P class)
 - 3 hours of Human Physiology (can be a combined A&P class)
 - 3 hours of College Algebra or higher math
 - + Medical Terminology course
- SAT required within 5 years of application with a minimum score of 450 in reading and math & cumulative score of 1000 is required in the reading and math sections
- > A minimum GPA of 2.85 is required in all sciences with and minimum cumulative GPA of 2.65

AMEDD Enlisted Commissioning Program (AECP)

- Allows Soldiers to use TA for undergraduate (lower division) prerequisites required to apply for fully funded, fulltime, on-duty 2-year program to complete BSN at school of choice
- Degree plan is based on school's review of Soldier's transcript(s), and TA is authorized to complete lower division prerequisite courses for entry into final two years of a BSN program
- > Upon completion of lower division prerequisites, eligible Soldiers can apply for AECP to complete BSN at school of choice. AECP participants continue to receive full enlisted pay and allowances. Soldier may not use TA, GI Bill, or student loans or grants while in program
- > AECP eligible institutions must:
 - Be located within 100 mile radius of a military medical treatment facility
 - Be accredited by ACEN or CCNE
 - Charge in-state tuition rates and must waive T&F exceeding \$9000/year
 - Offer all classes in residence (no on-line)
 - Have first-time NCLEX pass rate of 90% or higher
 - Provide Soldier an unconditional letter of acceptance
 - Teach classes in English only
- Soldier eligibility for AECP:
 - Have GT score of at least 110
 - Be able to complete BSN w/in 24 consecutive months
 - Maintain full-time student status throughout AECP program
 - Maintain at least 2.5 GPA throughout AECP program
 - Maintain minimum cumulative GPA of 3.0 for all postsecondary coursework previously completed



The Army's Virtual Gateway to Education – Anytime, Anywhere

VIA – Annual Assessment 1 January 2017 - 31 December 2017 Ms. Ela Karczewska



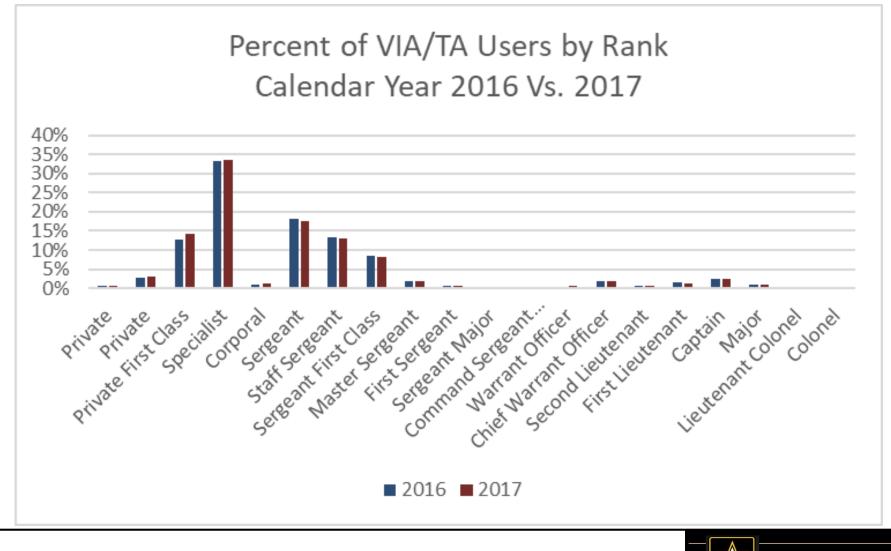
109K - Unique VIA Users from January 2017 – December 2017





The Army's Virtual Gateway to Education – Anytime, Anywhere

91% Of VIA Users have Rank of SFC and Below in 2017 Vs. 90% in 2016

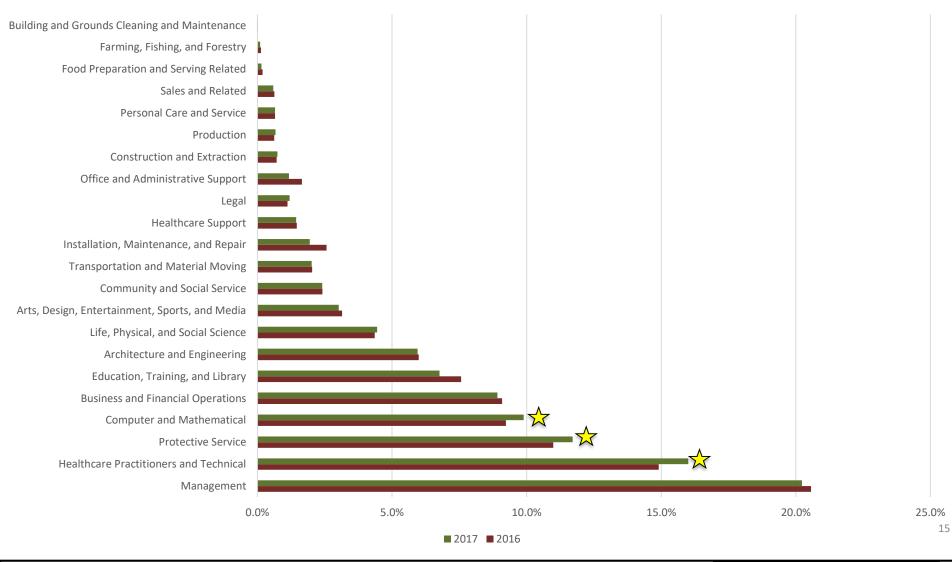


GO ARMY ED

U.S.ARMY

Career Family Goals Selected by VIA Users 2016 Vs. 2017

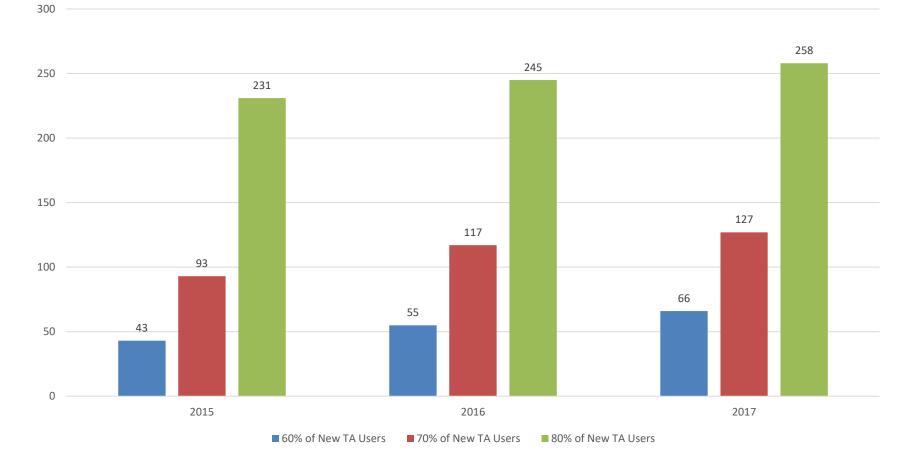
Career Families Selected by VIA Users 2016 vs. 2017



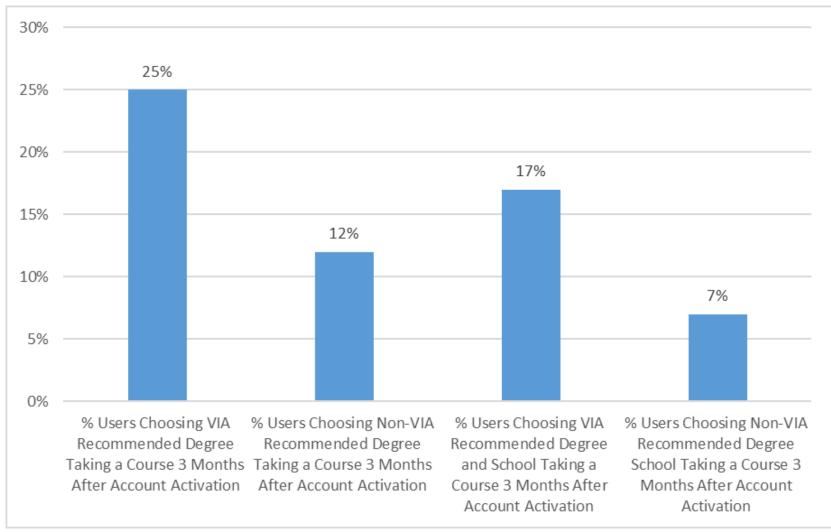


Continued Increase in Distribution of Schools Selected by New Account Activators (Pre and Post-VIA)

Count of Schools Attended by New TA Users

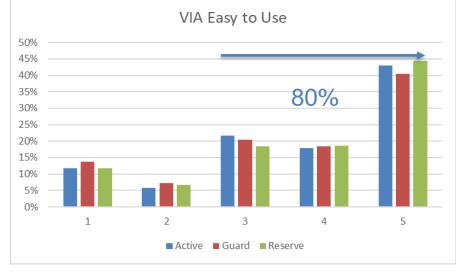


Students Choosing VIA Recommended Degrees and Schools Register for a First TA-Funded Class at more than 2X the Rate of Students Selecting Non-VIA Recommended Degrees and Schools



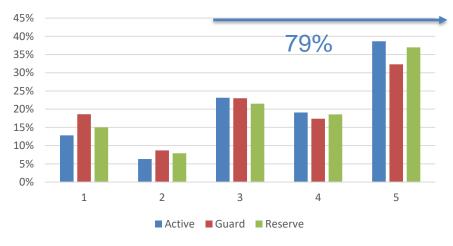


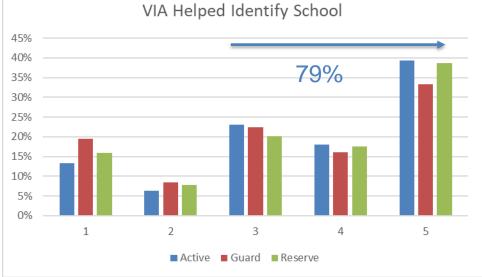
2017 Distribution of VIA Satisfaction Scores by Question & Component *1=Strongly Disagree / 5 = Strongly Agree, 102,000 respondents*



VIA Helped Identify Career Goal 40% 35% 79% 30% 25% 20% 15% 10% 5% 0% 1 2 3 4 5 Active Guard Reserve

VIA Helped Identify Degree Goal







The Army's Virtual Gateway to Education – Anytime, Anywhere

IBM Information

- LOI School Release Changes
 - Student Record Updates
 - United States Army Cadet Command (USACC) Schools
 - Degree Program Management (DPM) Tool
- Personally Identifiable Information (PII) Reminder
- School Logo Reminder
- Degree Program Management (DPM) Tool Training Materials



LOI School Release Changes Student Record Updates-Christina Milne, Ruth Perez

New Fields are being added to the **Education** Tab of the Student's Record to support more Degree Level data, to include Semester Hour Counts Used

Current

Student Information	
Currently Enrolled in a Course?	Yes
On Hold?	No
Note: The placement and removal of holds will occur within 24 hou	irs (EST). ACES requested holds (ACR) are real-time.
Common Application Submitted?	Yes
Common Application Submitted Date :	1/14/2016
State of Residency :	Texas
Home School :	Central Texas College
Data Source :	Provided by School
Generic Degree Name/CIP :	Web Page, Digital/Multimedia and Information Resources Design
School Specific Degree Name :	Certificate of Completion - Web Technologies (CC - CSW17)
Degree Level :	Certificate
Expected Graduation Term :	Not Currently Projected

New

Common Application Submitted?	Yes
Common Application Submitted Date :	10/17/2011
State of Residency :	Florida
Current Home School :	Home School Not Set
Data Source :	Not Available
Current Generic Degree Name/CIP :	Not Available
Expected Graduation Term :	Not Currently Projected
Highest Degree Earned Name :	BS - Liberal Arts (BS-LA)
Highest Degree Level Name :	Bachelor's
School Name of Degree Earned :	Excelsior College
Confer Date :	6/15/2012
Undergraduate TA Semester Hours Used :	63 of 130
Graduate TA Semester Hours Used :	1 of 39
Certificate TA Semester Hours Used :	0 of 21



LOI School Release Changes USACC Schools-Christina Milne, Ruth Perez

School Course Admins will be able to view the status of where the Cadet Payment Request (CPR) is in the invoicing process in the Payment Information box on the CPR page.

PAYMENT INFORMATION	
CPR Invoice DC14X201711A at DC14 sent on 11/01/2017 waiti	ng on G8 Pre Approval.



LOI School Release Changes Degree Program Management (DPM) Tool-Christina Milne, Ruth Perez

Some schools were receiving errors when entering in required fields, this has been corrected in this release

Activate Degree Program Effective Date: 10/12/2017 Status Inactive Delete Degree Plan **Academic Plan Details:** Associate's V *Degree Level: AD Q *Degree Specialty: All Other Associate Degrees **Degree Title** AA - BB *Degree Title: Long Description General Studies *Description: Example: AA-Gen Stud/Lib Arts (AA-GSLA steven test *Long 6 Description: **Degree Locations: Only Classroom** Degree Locations **Only Online** Only Classroom Only Online Combination of Classroom & Online Combination of Classroom & Online

Admissions Criteria Grid:

Admission Criteria Type Minimum Value

Admissions Criteria						
*Admissions Criteria:	Compe	etitive	~			
	Admissions Criteria			🗖 First	1 of 1	Last
	Admissions Criteria Type			Minimum Value		
	1	GMAT - Grad		3.00	+	-



PII Reminder-Christina Milne, Ruth Perez

PII Tip of the Day is back on the Message Center for all users

Tip of the Day

×

Protecting your Personally Identifiable Information (PII)

Each year there are significant financial and personal privacy losses due to identify theft and fraud. Personally Identifiable Information (PII) is any unique identifier to an individual to include, but not limited to: social security number (SSN), date of birth, place of birth, mother's maiden name, and biometric records.

Please ensure you do NOT include any PII (including last four of SSN) when uploading documents in GoArmyEd through eFile, helpdesk cases, and uploading attachments.

Protecting PII is everyone's job; PII is not everyone's business.

Note: If a full name is used with other information like rank, phone number, email, and/or school, among other data, it can help a hacker and be used in a malicious way.

Remind students as well as yourself to use GoArmyEd ID in cases, eFile documents and other uploaded items in the system and remove PII.

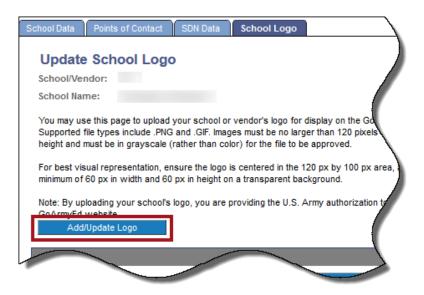


School Logo Reminder-Christina Milne, Ruth Perez

School Point of Contacts can upload a school logo image using the school profile page. By uploading your school's logo, you are providing the U.S. Army authorization to display this logo on the GoArmyEd public page. IBM will review and approve the logo you upload to validate that it conforms to the specifications listed below before your logo will be displayed on the GoArmyEd public page.

Required Specifications:

- File type of .PNG or .GIF
- Grayscale format
- Maximum size of 120 pixels in width by 100 pixels in height
- Minimum size of 60 pixels in width by 60 pixels in height
- Transparent background



Select the link below to follow the steps to ensure the logo you upload conforms to the specifications to appear correctly on the GoArmyEd public page.

https://www.goarmyed.com/docs/pdf/239_QR_POCs_School_Logo_Upload.pdf



DPM Tool Training Materials-Christina Milne, Ruth Perez

As a reminder, there are several training materials and technical specifications about the Degree Program Management tool available from the **GoArmyEd Reference Documents** page:

Degree Program Management Tool Overview and FAQs:

<u>https://www.goarmyed.com/docs/pdf/219_QR_DPM_Tool_and_FAQ.pdf</u>

Adding and Modifying Degree Information in GoArmyEd:

- <u>https://www.goarmyed.com/docs/pdf/217a_VIA_Degree_Program_Management_</u> <u>Overview_Part_1_Modules_1-4.pdf</u>
- <u>https://www.goarmyed.com/docs/pdf/217b_VIA_Degree_Program_Management_Overview_Part_2_Modules_5-7.pdf</u>

Technical Specifications – Uploading Degree Program Data:

<u>https://www.goarmyed.com/docs/pdf/Degree_File_Upload_Instructions.pdf</u>



SOC Information

- Do not inactivate Fully Developed Degree Plans (FDDP) in the Degree Program Management (DPM) tool
- File Upload Basics
- How to use Secure File Transfer Protocol (SFTP) Reports
- Primary Point of Contact (PPOC) Changes
- PPOC Granting School User Access
- Application Status Page
- PII-CRM Case reminder



Do Not Inactivate FDDPs- Brianna Tringale

Schools **must not inactivate** Fully-Developed Degree Programs (FDDPs) in the GoArmyEd DPM tool.



To inactivate an FDDP:

FDDPs can only be inactivated if the degree is no longer offered at your school or is in a teach-out plan. If a FDDP meets these conditions, notify SOC during the quarterly revision process.



File Upload Basics (sent from your school to SFTP)-Susan Wolozyn

- Review technical specifications document related to upload process will provide file formatting details
 - Document Repository



itle: Searcl	h by Title	Category: Technology/Specifications Search by Category	•		
ID	Title	Category	Description	Document	Date Modified
403	Degree File Upload Instructions	Technology/Specifications	The Degree File Uplo	Degree_File_Upload_Instructions.pdf	8/29/2017 10:56:06 AM
406	Uploading Course and Class Data V 2.40	Technology/Specifications	The Uploading Course		8/7/2017 9:57:45 AM
74	Registration Rejections v3	Technology/Specifications	File specifications	67_Registration_Rejections.pdf	10/15/2015 10:18:41 AM
153	Grade Import v 3.0	Technology/Specifications	File specifications	73_Grade_Import.pdf	10/15/2015 10:17:21 AM
344	Registration Requests v2.0	Technology/Specifications	Updated information	63_Registration_Requests.pdf	10/15/2015 10:15:20 AM
399	Common Application V 1.17 (effective 4 April 2015)	Technology/Specifications	The Enroll at Host	64_Common_Applications_v117_FINAL.pdf	3/9/2015 10:06:48 AM
81	Data_Values_for_Common_App_and_Reg_Files_Dec_2014_V17 (Effective 13 Dec 2014)	Technology/Specifications	Data Values for Comm	Data_Values_for_Common_App_and_Reg_Files_Dec_2014_V17.xls	12/15/2014 1:34:44 PM
337	Common Application as of 21 Nov 2014 (Effective 13 Dec 2014)	Technology/Specifications	Please see updated t	61_Common_App_and_Reg_Files_Nov_2014_V25Final.xls	11/21/2014 3:58:02 PM
298	Roster and Transfer Reports v1.9 (Effective 14 December 2013)	Technology/Specifications	On 14 December 2013	70_Roster_and_Transfer_Reports_v19_eff_14_Dec_2013.pdf	11/20/2013 3:58:53 PM
268	SFTP Password Change-Important	Technology/Specifications	Dear GoArmyEd Primar		2/25/2010 9:58:05 AM
1 2					

- File format .csv vs .txt
- One of the most common errors received is related to the Date Fields
 - DD-MMM-YYYY is the only valid format

	Submission			
File Type	Format	Required Delimiters		
Class Upload	.txt	pipe-delimited		
Course Upload	.txt	pipe-delimited		
Degree Upload	.txt	pipe-delimited		
Grade Import	.CSV	comma-delimited		
Graduation Upload	.csv	comma-delimited		
Registration Rejections	.CSV	comma-delimited		
Student Agreement	.CSV	comma-delimited		



Using Secure FTP Reports (sent from IBM to your school)

Current and Prospective Student Roster

- **Outgoing > reports** folder (cur_prosp_stu_rosterCAMPUS_MMDDYYYY.lis)
- Updated weekly
- Common Application information
- Student Agreement due dates
- Requirement term information

Registration/Class Enrollment files

- Outgoing > regrequests folder and Outgoing > archive > regrequests (EAUSR016_CAMPUS_MMDDYYY_HHMMSS.txt)
- Sent daily depending on enrollment activity, archived same day
- Common Application and enrollment information

Course and Class report files (2 separate files)

- Courses: Outgoing > reports folder (campus_courses.txt)
- Classes: : Outgoing > reports folder (campus_TA_classes.txt)
- Updated daily
- Comprehensive listing of all your school's GoArmyEd courses and classes, including status (i.e. Inactive, Saved, Active, Error)



Primary Point of Contact (PPOC) Changes-Patricia Taylor

Please ensure your school's Primary Point of Contact (PPOC) is accurate in GoArmyEd. If you are currently the PPOC or if your school's existing PPOC has left the school, you will need to open a CRM case using the **SOCAD Policy Questions** Case Type to submit a change request.

Case General Information			
*Please select your Case Type: SOCAD Policy Questions	•		
Case Type Description	Reference Document	Help Tips	Instructional Video



PPOC Granting School User Access

Please note that if you are your school's PPOC, you have the ability activate new users, deactivate existing users, and grant additional access to your existing school users' accounts by selecting the **"Add/Update College Users"** link located in the College User Administrations section of your GoArmyEd homepage.



For your convenience, you can view the "LOI School - Administering New User Access to GoArmyEd at Your School" Step-by-step Instructions.

https://www.goarmyed.com/docs/pdf/34_LOI_User_Access.pdf



Application Status Page-Patricia Taylor

There are many students placed on hold due to a lack of Student Agreements in GoArmyEd. LOI Schools can use the Application Status page to communicate with students about required documents that are missing from their admission applications i.e High School transcript, College transcripts, Joint Service Transcript (JST), test scores, essay, etc.

To access the Application Status page:

Retrieve the Student Record using the **Student Management** section of your GoArmyEd homepage.

Student Management	t	
	nt, the following options values of the SSN/EIN.	are available. Enter 1) User ID/EmpIID; 2) Last Name; 3) S
User ID/EmpIID:		0
Last Name:	I	
SSN/EIN:		
Retrieve Student	Record	
Advanced Search		
Display 10 🗸	Records	
Rank	Name	
L		



Application Status Page (continued)

Select the "Application Status" link located in the Related Links section.





Application Status Page (continued)

School users can submit the following sections on the **Application Status** page. After the school user selects **"Submit"**, the student is sent an email notification with the information listed on the Application Status page. The student can also view the information directly on the Application Status page within his or her Student Record.

Application Status View Application Status History Return to Student Record Student Name: SPC Floris Smithzierburgh High School Transcript: © Complete © Incomplete Please list: Max 3000 Characters: Note: If you copy and past lext from other sources (such as Micre remove the special characters.	te Complete Incomplete Please list: Max 3000 Characters: Note: If you copy and paste text from other sources (suct Maren other sources) Note: If you copy and paste text from other sources (suct Maren other sources)	SSAY: Other: © Complete © Incomplete Please list: Max 3000 Characters: 24 Characters ax 3000 Character More application from other sources (such as Microsoft Word, Wordpad, etc.), some remove the special characters. Letter of recommendation Image: Complete in the special characters in the special characters. Application Complete: Please only check this box if the student has submitted all required documents and yor application status after indicating that all required documents are complete. Submit Submit
--	--	--

<u>Please refer to the Processing Common Application Data Step-by-Step Instructions</u> (pages 4-8)

https://www.goarmyed.com/docs/pdf/58_LOI_Process_Common_App.pdf



PII Reminder for CRM Cases-Stephanie Kahne

Reminder:

IBM discussed PII earlier but this is a reminder to redact PII information from documents attached to CRM cases or when uploading to eFile,

This includes full social, partial social or Date of Birth (DOB).

There has been an increase of PII being submitted through CRM and eFile.



Submitted Questions from Schools

Question: We report graduation about 5 weeks after the end of the semester. When I went to report graduation, the students had been removed from GoArmyEd. How do we report graduation in cases like this?

Answer: When a Soldier is in "Inactive" status, our system automatically moves the Soldier to Home School Not Set (HSNS) status; however, **LOI schools** should still be able to report the Soldier's graduation via SFTP so long as the Soldier was enrolled with that school and degree plan at any given point. Another option would be for the LOI school to create a CRM case so IBM could report the graduation on the back end. We would need the Soldier's emplid, name of the degree completed, graduation GPA, conferred date, and whether or not the Soldier graduated with honors.



Open Questions

Use the WebEx Chat panel to submit your questions.

To open the Chat panel:



Select the Chat icon in the top right of your WebEx screen to access the Chat panel.

To ask a question:

Send to:	Everyone	\sim	
Enter c	hat message here		Send

Type your question in the Chat box and select the **"Send"** button. Ensure that the question is being sent to everyone.



LOI School Webinar Reminders

- School Newsletter will be sent to schools after this webinar.
- The webinar recording will be available in the GoArmyEd Message Center as well as the SOC Knowledge Base.
- Next LOI School call will be in May 2018

